

MINUTES OF THE MEETING OF LIBRARY COMMITTEE

held on Monday 20th January 2020 at 9am
in the Library, Grange Road, Burley in Wharfedale



Present: Cllr Jan Lepley (Chair), Cllr Chris Turner (Vice Chair), Cllr Vicky Evans, Niccola Swan (Co-opted member), Jackie Stoddart (Co-opted Member)

Officers: Abi Skerrey (Senior Library Assistant) and Clare Smith (Parish Clerk)

L067/1920 Item 1 – Chairman’s Remarks

The Chairman welcomed everyone to the meeting and explained that the meeting was a meeting being held in public rather than a public meeting. Any members of the public wishing to speak would therefore be given the opportunity to do so under Item 5 (Public Participation).

L068/1920 Item 2 – To receive any apologies for absence

Apologies were received from Janet Ault (Co-opted member).

L069/1920 Item 3 – To receive any disclosures of interest

None declared.

L070/1920 Item 4 – To consider written requests for a dispensation on any matters to be discussed

There were no applications for a dispensation.

L071/1920 Item 5 – Public Participation

Lorraine Hughes (Burley Community Trust and Youthquake) attended the meeting. Lorraine reported that she would like to explore the possibility of setting up an after-school club at the library to provide a safe place for children to go to once they finish school at 3:30pm. The club would be aimed at children of secondary school age. The idea is in its very early stages and it was agreed that Lorraine will liaise with the Senior Library Assistant and Bradford Libraries staff and should put together a formal project proposal which will be considered by the Committee at a later meeting.

L072/1920 Item 6 – Minutes of the Previous Meeting

Proposed by Councillor Vicky Evans

Seconded by Councillor Chris Turner

RESOLVED that the minutes of the Library Committee meeting held on 14th October 2019 be approved as a correct record and signed by the Chairman.

L073/1920 Item 7 – Matters Arising from Previous Minutes

Nothing to report.

L074/1920 Item 8 – Budget Update

The Clerk circulated the approved budget for 2020/21 which includes a provision of £10,000 for the potential loss of funding from Bradford Council.

L075/1920 Item 8 – Burley Library SLA

The Clerk has not yet received a response from Bradford Council on the request to extend the SLA.

- L076/1920** **Item 9 – Health and Safety**
There have been a couple of incidents recently where young people (approx. 15 years old) had entered the library and acted in an intimidating way towards the volunteers on duty. It was agreed that a log of any such incidents must be kept and reported to the Clerk who can pass the information on to the Police and school. It was also agreed that volunteers should not confront a group of young people on their own.
- L077/1920** **Item 10 – Library Hire & Lettings**
It was agreed that the income from hiring the Library for external groups and organisations to use out of hours needed to improve. It was agreed that an article could be written for the Ilkley Gazette to advertise the library.
- L078/1920** **Item 11 – Library Policies**
Nothing to report.
- L079/1920** **Item 12 – Library Furniture**
The book browsers and tables have been delivered. There is an issue with the book browsers (they are not the dimensions that were ordered). FG Libraries are aware of this and are working with their supplier to rectify the problem.
- L080/1920** **Item 13 – Library Use Report**
The Senior Library Assistant reported that there had been 2672 visitors to the library last month which was an increase on the previous year.
- L081/1920** **Item 14 – Date of next meeting: 24th February 2020 at 9am**