



**Minutes of the Annual Meeting of the Parish for
BURLEY PARISH COUNCIL**

held on Wednesday 9th May 2018 at 7.30pm
in The Queen's Hall, Burley in Wharfedale

Chair: Cllr John Grimshaw

Clerk: Ian Orton

Burley Parish Councillors also in attendance:

Cllr Stuart Bottomley

Cllr Niccola Swan

Cllr Janet Souyave

Cllr Jackie Whiteley

In addition 17 members of the public attended the Annual Meeting of the Parish

1. Chair's remarks

Cllr Grimshaw opened the meeting and explained that Cllr Mike Wild Chair of the Parish Council was unable to attend the meeting owing to work commitments. Cllr Grimshaw thanked all members of the Parish Council for all their hard work during the year.

2. To receive any apologies for absence

Cllrs Chris Hill, Chris Hunt, Mike Wild and Peter Beaumont had sent apologies as they had conflicting commitments.

3. To approve the minutes of the Annual Parish Meeting 11th May 2017

Proposed by Cllr Stuart Bottomley

Seconded by Cllr Niccola Swan

Resolved that the minutes of the Annual Meeting of the Parish held on 11th May 2017 be accepted as a true and accurate record.

4. Update the minutes of 11th May 2016

The Chair went through the minutes and there were no updates.

5. Future Plans for the forthcoming year 2018/19 including:

The Chair gave details of the challenges and opportunities facing the Council during 2018-19. The Chair asked for members to comment of the following areas:

- a) Neighbourhood Plan: The Chair outlined the progress of the Neighbourhood Plan from November 2013 to the adoption of the plan by a village referendum on 3rd May 2018. The Chair explained how the plan would give the Council more planning influence and how the additional 10% Community Infrastructure payments would support a range of new facilities in the village.
- b) Wharfedale Greenway: Cllr Bottomley provided an update with phase 1 of the Wharfedale Greenway (Otley to Burley) and the progress with land acquisition, grant applications and planning approval. Cllr Bottomley anticipated that a decision with the grant bid of £2.1m would be received in September 2018.
- c) Queens Hall and Library Refurbishment: Cllr Swan gave details of the refurbishment of the Queens Hall and Library, including estimated costs and timescale. Cllr Swan also spoke of the refurbishment process and the mechanism to borrow the money. The Queens Hall and Library are two valuable thriving assets within Burley that will see significant improvement in the year to come.
- d) Activities for Young People: Cllr Whiteley spoke about the 2000 plus young people under the age of 18 in Burley and the activities of the Parish Council ranging from an a Junior Youth Club on Wednesday evenings through to taking over the Duke of Edinburgh Award Scheme when Bradford Council discontinued it.

6. Future plans and budget for

A copy of the audited budget for the financial year 2017/18 and the budget for 2018-19 were available for the public. The Chair went through both budgets explaining any variation in the 2017-18 by more than £500 adding that the end of year balance was £50,837.04

7. Open Forum

Question: What is the position of the Parish Council re the planning application on Sun Lane?

Answer: The Chair explained that the Council cannot find enough sites in the village for 700 new homes and therefore has requested Bradford Council to complete a greenbelt review as a matter of urgency. The Council do not support any building in the greenbelt until the review is complete but the Council does acknowledge in the Neighbourhood Plan that the review will identify changes to the greenbelt.

Question: Will the site for the proposed school within the Sun Lane site be suitable as the site has drainage issues?

Answer: The school is a Bradford Education Authority issue but if the site is to go ahead a new primary school will be needed. Cllr Whiteley added details of the funding mechanisms open to Bradford Council to build a new school.

Question: The gulleys on Station Road and Moor Lane are still blocked despite repeated reporting to Bradford Council.

Answer: The Chair this is the responsibility of Bradford Council, they receive money from the Government to carry out this function. The Parish Council could pay to have this work done but we increased the precept by £100,000 last year to carry out Bradford Council functions – where does it stop? However the Parish Council will consider a one clean of the gulleys on Station Road and Moor Lane via the Planning Committee.

Question: Iron Row Planning Application – Traffic Implications

Answer: The Chair confirmed that a planning application for 40 up to allotments and a Multi-Use Games Area on Iron Row was in the process of being considered. It was not anticipated that either facility would create additional traffic, there was no parking just an unloading bay but the allotment conditions would outline parking issues.

Question: The underpass has been really bad, strip lights not working, glass everywhere etc.

Answer: The Chair explained these were the responsibility of Bradford Council and the lighting had been reported repeatedly to Bradford Council. The street cleaner did not cover the underpass but Cllr Bottomley said he would clear it up.

Question: A lack of visible policing in Burley is a problem.

Answer: The Chair gave details of the improved policing in the village pointing out the majority of anti-social incidents involve young people who are not from Burley.

Question: The impact of the Wharfedale Greenway on my house that backs onto the old railway line.

Answer: The Chair spoke of the ecology, impact on the privacy of people who lived adjacent to the proposed Greenway and the future consultation of the project. A pre- planning application was in the process of being submitted and residents would have a chance to comment.

8. Any other business

No items were raised.

The meeting ended at 19.37

Appendix A: Financial Reports

2018-19 BUDGET

£

INCOME

Allotments	3,500
Bank Interest	225
Burley Charity	100
Burley Community Trust	250
Grass Cutting Income	5,250
Library Income	2,200
Precept	194,220

Neighbourhood Plan	100
Queens Hall	25,000
Recreation Fields Income	1,500
Other Income	3,000
Sponsorship	10,000
Toilets	150
Council Tax Support Grant	5,483
Total	250,978

EXPENDITURE

Adverts	150
Allotments	2,500
Audit Fees	650
Building Projects	25,000
Burley Charity	100
Burley House Field	2,500
Burley Community Trust	150
Chairmans Allowance	150
Civic Functions	300
Computer Support	800
Election Expenses	2,000
External Audit	300
Grange Park	10,000
Grange Park Play Project	0
Grass Cutting	0
Grants	2,500
Insurance	1,500
Legal Costs	1,000
Library	25,800
Maintenance	1,500
Litter Bins	3,600
Newsletters	3,000
Projects	5,000
Queens Hall	42,000
Recreation Fields	4,600
Wharfedale Greenway	3,000
Round House	5,000
Staffing Costs	65,000
Subscriptions	1,200
Summer Festival	0
Telephone and Internet	750
Training and Travel	750
Toilets	420
Tree Maintenance	1,000
Water Feature	2,000
Verges	4,500
Victoria Park	800
Village Green	4,000

Website Mangement	400
Youth Service	7,000
Print and Stationery	1,250
Total	232,170