



Minutes of a Meeting of Burley Parish Council

Held on Thursday 14 March 2019 at 7.30pm
in The Parish Office, Queen's Hall, Burley in Wharfedale, LS29 7BT

Present: Cllr Mike Wild (Chair) Cllr Chris Hunt
Cllr John Grimshaw Cllr Chris Hill
Cllr Janet Souyave Cllr Niccola Swan
Cllr Peter Beaumont Cllr Stuart Bottomley

Clerk: Ian Orton plus Clare Smith appointed clerk from 18 March 2018

234/1819 **Chairs Remarks**

The Chair welcomed everyone to the meeting and explained when the public could participate in the meeting. It was agreed as representatives of Burley Bowlers were present this item could be brought up the agenda.

235/1819 **To receive any apologies for absence**

Apologies were received from Cllr Jackie Whiteley who was unwell.

236/1819 **To receive any disclosures of interest**

None were received.

237/1819 **To consider written requests for a dispensation on any matters to be discussed.**

None requested.

238/1819 **Public Participation**

A representative of Burley Bowlers spoke in support of a Council grant to help replace the existing bowls pavilion in Grange Park. Another representative of Burley Bowlers reported that a grant of £43,000 has been pledged by Sport England towards the new pavilion but the remainder of the cost of the project would need to be matched through fundraising.

239/1819 **Minutes of the previous meeting**

Proposed by Cllr John Grimshaw

Seconded by Cllr Chris Hill

RESOLVED that the minutes of the meeting on 14 March 2019 be accepted as a true and accurate record.

240/1819 **To receive minutes from council committees**

A copy of the minutes from the following committees were received and accepted

Community and Environment Committee 28 January at 7pm

Planning Committee: 18 February at 7.30pm

Allotment Holders Meeting: 25 February 2019 at 7.30pm

Refurbishment Group: 4 March 2019 at 7.30pm

Community and Environment Committee 11 March at 7pm

Planning Committee: 11 March at 8pm

241/1819 **Minutes received from other organisations:**

242/1819 To receive an update re reported crime in Burley during February 2019

The Chair introduced Sergeant Terri Green of West Yorkshire Police who went through details of the 34 reported crimes in Burley during February 2019. Sgt Green explained that there was now a more robust reporting of crime so the recent vandalism to allotment sheds had seen an increase in reported burglaries from 2 to 7. Sgt Green gave details of projects being carried out to target juvenile crime in the community and thanked the Council for supportive projects like the Duke of Edinburgh Award. Members asked Sgt Green about the impact of social media and how the Council could play a more supportive role in combating crime within the parish. The Chair thanked Sgt Green for attending and requested any information that could go into the Newsletter(s) to support West Yorkshire Police.

243/1819 Clerk's Report

The clerk indicated any items of relevance would be presented during the meeting.

244/1819 Application to support Bowlers Pavilion Grange Park

The clerk introduced a report that gave details of a request by Burley Bowlers for £5,000 towards £85,000 required for a new pavilion. The Chair was impressed that the bowlers had secured funding from Sport England to the sum of £43,000. The funding was, however, subject to the club matching this amount through fundraising to cover the overall cost of the project. Members asked about the size of the pavilion, additional running costs and wished to see a drawing of the project. For such a significant request of public money, members wanted to better understand how the facility would be used by residents and requested details of community wide usage/benefit. After discussion it was **RESOLVED**: to refer the application to the new Council meeting on 9 May 2019.

245/1819 Queens Hall Car Park

The clerk introduced a report seeking authority to install two public notices warning that the Queens Hall car park was for users of Queens Hall, that vehicles were parked at owner's risk and that the Council accepted no liability for any loss, damage or theft.

After discussion it was **RESOLVED**: to

- Agree that two notices should be installed at a cost of around £500
- Contact the Red Lion Public House to ascertain if more community use of the car park was possible
- The clerk to write to houses that backed onto the QH Car park pointing out the changes
- Comments from adjacent householders to be reported to Council

246/1819 Parking Proposals

The clerk explained that although the Council now held a lease on 24 car parking places on West Terrace there were few reasons for charging householders to park there. The fabric of the parking was reasonable so any decision about charging to maintain the parking could be deferred.

After discussion it was **RESOLVED**: to

- Not to charge for car parking on West Terrace at present
- The clerk to write to any resident who had created additional access to the car park on West Terrace and to agree a simple licence should be entered into with the homeowner which permits the gate but which can be terminated in the future if the need arises.

247/1819

Wharfedale Greenway

Cllr Bottomley introduced a report giving an update on the Wharfedale Greenway that included spend to date of £53353. Members reviewed the expenditure and considered if a Plan B should be costed to prepare for the possibility that the grant of £1.9m towards the project was not awarded.

After discussion it was **RESOLVED**: to

- Note the expenditure to date
- Agree in principle that a Plan B should be developed but not to cost a Plan B until details were available about the grant bid of £1.9m

248/1819

Reports from Councillors on other meetings attended

Cllr Grimshaw had attended a recent meeting of SCAPAG that had considered revised street cleaning arrangements and the impact of the austerity savings on the Children's Support Network. Cllr Grimshaw gave details of the new street cleansing for the parish indicating that the Council may need to consider employing a part time parks and street cleaner.

Cllr Wild gave details of a meeting with representatives of the local community to consider approaches to the Sun Lane Planning Inquiry Burley slot on Friday 17 May 2019.

Cllr Souyave spoke about the meeting of allotment holders.

249/1819

Reports from Councillors on concerns raised by members of the public

Cllr Swan spoke about the ownership of land on Iron Row.

250/1819

Correspondence – not noted elsewhere or previously circulated and for information only

The clerk confirmed all relevant correspondence had been circulated to the Council.

251/1819

Schedule of Income and Payments February 2019

Details posted on the website www.burleyparishcouncil.co.uk under Council Budgets and Accounts.

The Chair noted that payments and income were now regularly being presented in the RBS format.

After discussion it was **RESOLVED** that the revised schedule of payments and income for February 2019 be accepted for payment.

252/1819

Summary of Accounts April to February 2019

The clerk introduced the accounts for April to February 2019 commenting on any heading that was £500 adverse and indicating the end of year statement should reflect balances of around £60,000 or around 13 weeks expenditure. The clerk went through a list of Cost Centres and Codes to be used for the RBS reporting system from 1 April 2019. The clerk further added that the 2018-19 accounts would be audited by Yorkshire Internal Audit in preparation for the Annual Meeting of the Council and would be subject to an additional audit by RBS in late May.

After further discussion it was **RESOLVED**: to note the summary of accounts for April to February 2019

253/1819

Zip Wire

The clerk gave a verbal update on progress with installing a 30m zip wire within the children's play area in Grange Park adding detail that the moving of the wheelchair friendly roundabout may have community and grant awarding implications. After discussion it was **RESOLVED**: that Cllr Bottomley

meet with the Chair of Burley Community Trust to discuss the zip wire and financial implications of the project.

252/1819

Round House

The clerk introduced a report giving details of the cost of additional paving stones around the Round House to create a more attractive vista and to encourage bookings. After discussion it was **RESOLVED:** that Indian paving stones should be laid around the Round House creating a 20sq metres at a cost of £800 including installation.

253/1819

Iron Row

The Chair introduced a report giving details of recent requests by Bradford Council Strategic Asset Management for evidence that the Parish Council and the community fully supported the use of the west field on Iron Row. After discussion it was **RESOLVED:** that

- The formal resolution of Burley Parish Council supported the change of use of the west field to 21 allotments and a 9 a side football pitch
- That comments were sought from the community in both the e Newsletter and the March hard copy newsletter re the change of use.

254/1819

Duke of Edinburgh Award

The clerk introduced a report giving details of the Bronze, Silver and Gold Duke of Edinburgh Award expeditions and the training sessions on a Monday night linked to these expeditions. The clerk added that not all the DoE young people were Burley residents and Members have to consider a two-tier DoE charging system as two local parish and town councils had refused to contribute to the Burley Parish Council DoE costs. After further discussion it was **RESOLVED:** to note the report.

255/1819

Minor items for action by the clerk between meetings and items for the next agenda

No items were brought forward for action.

256/1819

Date and time of next meetings: all meetings at the Queens Hall unless otherwise stated:

Library Committee 20 March 2019 at 1pm

Planning Committee 18 February 2019 at 7.30pm

Refurbishment Group: 1 April 2019 at 8.30pm

Council Meeting 11 April 2019 at 7.30pm