

**MINUTES of the STAFFING COMMITTEE MEETING of
BURLEY PARISH COUNCIL held at the Queens Hall on
Wednesday 2nd February 2021 at 12:00pm**



Present: Councillor Vicky Evans
Councillor Jan Lepley
Councillor Gary Scott (Chairman)

Officers: Clare Smith & Jo Clayton

S021/2122 **Item 1 – Apologies for Absence**
Apologies were received from Councillor Wild.

S022/2122 **Item 2 – Declarations of Interest**
None declared.

S023/2122 **Item 3 – To consider written requests for a dispensation on any matters to be discussed**
None received by the Clerk.

S024/2122 **Item 4 – Public Participation**
No members of the public were present.

S025/2122 **Item 5 – Minutes of the Last Meeting**
The minutes of the meeting held on 9th December 2021 were approved and signed by the Chairman as a correct record of the meeting.

S026/2122 **Item 6 – Matters Arising from Previous Minutes**
None.

S027/2122 **Item 7 – To exclude the press and the public**
No members of the public or the press were present.

S028/2122 **Item 8 – Caretaker Recruitment**
The Clerk and Facilities Manager reported that they had interviewed four candidates for the recently advertised position of caretaker. The Clerk and Facilities Manager both recommended that Lloyd Herbert be appointed.
RESOLVED that Lloyd Herbert be appointed to the position of caretaker for 15 hours per week at an hourly rate of £10.50 per hour.

Meeting closed at 12:30pm

Signed (Chairman): _____ Date: _____