

**MINUTES of the ENVIRONMENT, MAINTENANCE
AND ALLOTMENTS COMMITTEE MEETING of
BURLEY PARISH COUNCIL held at the Queens Hall
on Monday 23rd October 2023 at 7:30pm**



Present:

Councillor Duncan Ault
Councillor Simon Budd
Councillor Steve Goodwill (Ex-Officio)
Councillor Jan Lepley
Councillor Fiona Pacey
David Asher (Co-opted Member)
Peter Burnell (Co-opted Member)
Terry O'Connor (Co-opted Member)
Peter Riley (Co-opted Member)

- EM047/2324** **Item 1 – Chair’s Remarks**
The Chair of the Committee, Cllr Jan Lepley, welcomed those present to the meeting.
- EM048/2324** **Item 2 – Apologies for Absence**
Apologies received from Sylvia Tilford (Co-opted Member)
- EM049/2324** **Item 3 – To receive any disclosures of interest**
None.
- EM050/2324** **Item 4 – To consider written requests for a dispensation on any matter to be discussed.**
None requested.
- EM051/2324** **Item 5 – Public Participation**
No members of the public were present.
- EM052/2324** **Item 6 – Minutes of the Previous Meeting**
RESOLVED that the minutes of the meeting held on 11th September 2023 be accepted as a true and accurate record and signed by the Chairman.
- EM053/2324** **Item 7 – Matters Arising from Minutes**
Cllr Lepley asked what progress had been made with dropped kerbs at Burley Woodhead. The Clerk will chase this up with Bradford Highways.
- EM054/2324** **Item 8 – Walkers are Welcome (WaW)**
David Asher reported that Walkers are Welcome had now been granted consent from the owner of Greenholme Mills to create a footpath from the mill to the goit. David was currently obtaining a quote for the work and will then begin fundraising. The cost is estimated to be approximately £12,000.
- EM055/2324** **Item 9 – Burley House Field**
A report was circulated by Terry O'Connor:
Relabelling of the Orchard trees has been completed – thank you to Val Ogden for her patience. As proposed at the last meeting, the tool container has been emptied, swept out and refilled with only the things that ought to be in it. Several items are

too large to be put into a rubbish bin and have therefore been stacked at the side of the container.

RESOLVED: The Clerk will arrange for these items to be disposed of.

The Orchard needs a replacement for the Egremont Russet that came to a bad end during the Summer. We should be able to source one locally and get it planted during the Winter.

Paths look to be in satisfactory condition for the coming winter and we hope to avoid too many hardcore marathons in the foreseeable future.

The mess left by the burned-out car will need to be watched over the next few months to see whether there are any long-term consequences to deal with.

RESOLVED that the Clerk will arrange for the contractor to de-turf this area and re-seed it.

Unless something urgent arises in the meantime, there will be no November working party (clashes with Remembrance Sunday) and the next WP will be Sunday 10th December.

EM056/2324

Item 10 – Burley Village Wildlife Group

Peter Riley thanked Duncan Ault and David Asher for their assistance with providing new benches for the nature reserve.

Strimming work will be carried out shortly by Bradford Council and the bypass grass cut is scheduled for 24/25th October.

EM057/2324

Item 11 – Allotments

11.1 Cllr Ault, Cllr Lepley and the allotments rep, Pete Burnell, have an inspection of the allotments scheduled on 24th October.

11.2 An offer has been made to the owner of the East End allotment plot in accordance with the resolution made by the Council. No response has yet been received from the owner.

EM058/2324

Item 12 – Parks and Open Spaces

12.1 Budget Report

The Clerk circulated a budget report to those present and explained that all budgets were on track at the end of the first six-month period.

12.2 Recreation Ground

Cllr Ault reported that the pump track project has now received £25,000 funding from the Community Trust and £12,000 funding from an American cycling company. The shortfall in funding will hopefully be raised by a crowdfunding campaign which is going to be launched in early 2024.

12.3 Village Green

The village green working party has continued to meet regularly on the last Saturday of each month (other than December). The exception is the meeting planned for October 28th which has been moved to November 4th in Sylvia Tilford's absence. Parish Councillors were invited to the end of September meeting – to join in or to come for coffee to find out what work is undertaken on the village green. Last month the bulk of the carex in the

storm drain was removed. This is a heavy task and one which the working group may not be able to continue doing. Some clearance of carex in the vicinity of the bridge will also be needed over the winter and additional volunteers will be needed to carry this out. A recruitment drive to draw in a few new volunteers will be needed in the New Year. A meeting was held with Burley Gardeners in early October at the round bed for which they have taken responsibility for the last 2 years. The Gardeners had tidied up the bed for the winter and added bulbs and winter pansies but they have now handed back the plot to the Village Green Working Group because of lack of volunteers to do the regular weeding etc. Thanks for their contribution over the last 2 years. The regular working party is happy to take back responsibility for this bed. Cllr Ault suggested some crown lifting/pruning of nearby cherry trees which are creating too much shade in the vicinity of the flower bed.

RESOLVED that the Clerk will ask Bradford Council for assistance with the Cherry trees.

Efforts are continuing to find more plants which can thrive in the very dry shade under the redwood tree, to go under the redwood tree. Some issues have arisen with the use of the compost bin and a polite notice may help.

RESOLVED that the Clerk shall obtain a quote for the storm drain to be cleared at least twice annually and this work shall be carried out by a contractor in the future.

RESOLVED the Clerk will arrange for some signs to be made for the compost bins.

12.4 Grange Park

The play area is to be jet washed by the contractor within the next week. The Clerk will chase up the surface repair (under the swings) with Bradford Council.

RESOLVED that the Clerk will obtain quotes for a new bin by the youth shelter.

12.5 Other Green Spaces

Nothing to report.

EM059/2324

Item 13 – Footpaths

Cllr Budd reported that a member of the public had raised concerns at the drop-in surgery regarding overhanging hedges making many pavements difficult to use.

RESOLVED that an article would be published in the next newsletter to remind residents to cut back their hedges and shrubs to keep pavements clear. The Clerk will arrange a walk round of the village to make a list of problem areas which can then be reported to the BMDC Neighbourhood Warden.

EM060/2324

Item 14 – Tree Management and Planting

Cllr Budd reported that the Tree Officer came out and walked around the village with him and Cllr Lepley to discuss where new trees could be planted. It was suggested that some trees could be planted in Burley House Field in the south eastern corner.

It was also reported that the Principal Highways Engineer had attended the last Council meeting and had agreed that a tree could be planted on the triangle. It was agreed that a traditional tree such as an Oak should be planted in this location and that this tree should be dedicated to HM Queens Elizabeth II.

DATE OF NEXT MEETING: Monday 4th Decenber 2023 at 7.30pm at The Queens Hall

Signed (Chairman):_____Date: