

**Minutes of the Meeting of Burley Parish Council held at
Queens Hall, Burley in Wharfedale on
Thursday 12th October 2023 at 7.30pm**



Present: Councillor Duncan Ault
Councillor Simon Budd
Councillor Stephen Goodwill (Chair)
Councillor Jan Lepley
Councillor Fiona Pacey
Councillor Mike Wild

Officers: Clare Smith (Clerk)

Also present: Councillor Bob Felstead & Councillor Chris Steele (CBMDC Ward Councillors) and 4 members of the public.

095/2324 **Item 1 – Chair’s Remarks**

The Chairman, Councillor Goodwill, welcomed those present to the meeting.

096/2324 **Item 2 – Apologies for Absence**

No apologies for absence were received.

097/2324 **Item 3 – Disclosures of Interest & Dispensation Requests**

There were no declarations of interest in respect of items on the agenda and no dispensation requests had been submitted to the Clerk in accordance with the Localism Act 2011 s33.

098/2324 **Item 4 – Public Participation**

A member of the public raised concerns that they had not been consulted on the proposed 20mph zone for Burley in Wharfedale. It was explained that the proposal was in its very early stages and that as part of the process, a public consultation would be carried out in due course.

099/2324 **Item 5 – Minutes of the Previous Meeting**

Proposed by Councillor Jan Lepley

Seconded by Councillor Fiona Pacey

RESOLVED that the minutes of the Meeting of the Council on 14th September 2023 be accepted as a true and accurate record and signed by the Chairman.

100/2324 **Item 6 – Matters Arising**

The Clerk reported that the Police have responded to concerns raised by members of the public regarding drug dealing and anti-social behaviour on Grange Road. The Clerk read the email from the police out to those present which outlines the challenges the police are facing with their current lack of resources.

101/2324 **Item 7 – Council Committee Minutes**

It was **RESOLVED** that the minutes from the below Committees were noted and taken as read by Members.

7.1 Planning Committee – 25th September 2023

7.2 Finance Committee – 9th October 2023

102/2324 **Item 8 – Finance**

8.1 **Schedule of Receipts and Payments (September 2023)**

RESOLVED that the Schedule of Receipts and Payments September 2023 be approved.

Total Receipts (ex. VAT): £25,147.35
Total Payments (ex. VAT): £33,640.55

8.2 **Bank Reconciliations September 2023**

RESOLVED that the September 2023 Bank Reconciliations be approved.

Cashbook 1 – Unity Trust Current (September 2023)

Account balance: £157,391.11
Cashbook balance: £157,391.11
Difference: £0.00

Cashbook 2 – Unity Trust Savings (September 2023)

Account balance: £202,069.49
Cashbook balance: £202,069.49
Difference: £0.00

Cashbook 3 – TSB Account (September 2023)

Account balance: £1,000.00
Cashbook balance: £1,000.00
Difference: £0.00

8.3 **Budget Report September 2023**

The Clerk circulated a Cost Centre report to show income and expenditure against budget for September 2023.

103/2324

Item 9 – Community Infrastructure Levy (CIL)

The email from the Planning Obligations Officer which states that the Council shall receive £126,589 on or before 28th October 2023 was received and noted by Members. The CIL Spending Plan was reviewed.

RESOLVED that the CIL Spending Plan be approved for 2023/24.

RESOLVED that the Clerk shall include an article on CIL in the next newsletter and appeal for members of the public to get in touch with their ideas on how the money should be spent.

RESOLVED that £2,000 be allocated to Burley in Wharfedale Cricket Club for improvements to the training facilities and clubhouse. This funding will ensure that the Club reaches its fundraising target of £10,000 which will trigger a further £10,000 match funding from Sport England.

The Principal Highways Engineer joined the meeting at this point and the proposal for a 20mph zone in Burley was discussed in detail. It was explained to Members that any proposal will be evidence based and a design will be drawn up based on average speed limits for each road in the village. The full design will be brought back to a future meeting of the Full Council for further consideration.

Cllr Howard raised concerns over the inappropriate parking and the high speeds around the village's schools. The Principal Highways Engineer will put the Clerk in touch with the Road Safety Manager with a view to working with the children and schools to educate drivers/parents.

104/2324

Item 10 – Grant Applications

10.1 Men's Shed Application

RESOLVED to approve the grant application made by Men's Shed for £500 to fund the purchase of a laptop and projector.

10.2 Unique Application

RESOLVED to approve the grant application made by Unique for £500 to fund the training course for children and young people in the village.

105/2324 Item 11 – Parish Council Website

The Clerk circulated three quotes for a new website. Further clarification was requested. The Clerk shall go back to the suppliers and bring this information back to the next meeting.

106/2324 Item 12 – Neighbourhood Plan Review

At the last meeting, Cllr Goodwill reported that he, Cllr Lepley and the Clerk had recently attended a meeting with a local planning consultant who specialises in Neighbourhood Planning. He had provided some excellent advice and it was agreed that the Council should undertake training on the process associated with reviewing a Neighbourhood Plan. The consultant has now provided a proposal for a bespoke training session. The cost of which is £900 + VAT (plus mileage).

RESOLVED to approve the quote and proposal for the training session. The Clerk will liaise with the consultant to arrange a date.

107/2324 Item 13 – Burley Oaks School Council

Members considered the email received from Burley Oaks asking for ways in which the Parish Council can work together with the School Council.

RESOLVED that the Council will offer to send representatives to the next School Council meeting and discuss ideas with the children. The Clerk will also make the same offer to Burley & Woodhead CE Primary School.

108/2324 Item 14 – Ilkley Clean River Group

The Council felt that it was important to have a representative present at the Ilkley Clean River Group meeting on 25th October. Cllr McGovern is to attend with Cllr Evans acting as reserve if Cllr McGovern cannot attend.

109/2324 Item 15 – Recreation Ground Footpath

The Clerk has received one quote for this work which gives the Council an idea of cost. The Council agreed that this project should be considered under the CIL Spending Plan, and it was **RESOLVED** that the Clerk shall seek two further quotes.

110/2324 Item 16 – David Wilson Homes x Moss & Moor Installation

It was not possible to consider this request as more information was required about the specific nature of the installation and location.

111/2324 Item 17 – Wharfedale Greenway

Cllr Lepley and the Clerk reported that they had attended an introductory meeting with the Friends of Wharfedale Greenway. There was also a Steering Group meeting scheduled for 17th October via Zoom. Both the Clerk and Cllr Lepley will attend.

112/2324 Item 18 – Reports from Councillors on Meetings Attended – For Information Only

Cllr Howard reported that a Climate Working Group meeting had taken place and arrangements were being made to coordinate further home visits with the thermal camera.

113/2324

Item 19 – Concerns Raised by Members of the Public – For Information Only

The Clerk reported that the St Mary's Church has contacted the Parish Council with concerns that there is no External AED at the eastern end of the village.

Councillors were supportive of funding an AED to be located at the Church, this will be placed on the next Council agenda for formal approval.

114/2324

Item 20 – Diary Dates

16th October Planning Committee; 7:30pm

23rd October Environment, Maintenance & Allotments Committee; 7:30pm

6th November Planning Committee; 7:30pm

9th November Full Council; 7:30pm

The meeting closed at 9:10pm.

Signed (Chairman, Councillor Goodwill): _____ Date: 9th November 2023