

**MINUTES of the ENVIRONMENT, MAINTENANCE
AND ALLOTMENTS COMMITTEE MEETING of
BURLEY PARISH COUNCIL held at the Queens Hall
on Monday 6th March 2023 at 7:30pm**



Present:

Councillor Chris Turner (Chairman)
Councillor Steve Goodwill (Ex-Officio)
Councillor Duncan Ault
Councillor Jan Lepley
David Asher, Walker are Welcome (Co-opted member)
Peter Riley, Burley Wildlife Group (Co-opted member)
Terry O'Connor, Burley House Field (Co-opted member)

- EM111/2223** **Item 1 – Chair’s Welcome**
Councillor Chris Turner welcomed those present to the meeting.
- EM112/2223** **Item 2 – Apologies for Absence**
Apologies received from Councillor Bob Felstead and Sylvia Tilford.
- EM113/2223** **Item 3 – To receive any disclosures of interest**
None.
- EM114/2223** **Item 4 – To consider written requests for a dispensation on any matter to be discussed.**
None requested.
- EM115/2223** **Item 5 – Public Participation**
None present.
- EM116/2223** **Item 6 – Minutes of the Previous Meeting**
Proposed by Councillor Steve Goodwill
Seconded by Councillor Jan Lepley
RESOLVED that the minutes of the meeting held on 23rd January 2023 be accepted as a true and accurate record and signed by the Chairman subject to some typing errors being corrected and Cllr Steve Goodwill being added to the attendance list.
- EM117/2223** **Item 7 – Matters Arising from Minutes**
Nothing to report.
- EM118/2223** **Item 8 – Walkers are Welcome (WaW)**
Walkers are Welcome reported that the missing stepping stone has been reported to Bradford Council who will carry out the repair as soon as it is safe to do so.

A meeting has been arranged with the owners of Hag Farm to discuss their proposals to reroute the Public Right of Way through the farm. A further meeting has been arranged with the owner of the Shooting Lodge at Burley Woodhead regarding the opening of a closed Public Right of Way. Both meetings will take place on 8th March.

EM119/2223

Item 9 – Burley House Field

The bridge has now been repaired, winter pruning has been carried out and repairs made to the footpaths. Thank you to all volunteers who helped with the footpath repairs. An apple tree has been damaged and pulled out of the ground. This will be replaced in Autumn.

The large gate at the Langford Lane end requires repair. The Clerk will ask the contractor to inspect and repair.

EM120/2223

Item 10 – Burley Village Wildlife Group

This is a quiet time of year for the Wildlife Group and there is therefore nothing to report.

EM121/2223

Item 11 – Allotments

The water will be switched back on in April. David Asher kindly offered to assist with this.

A meeting request has been submitted to East End Allotments Society in accordance with the constitution. Agenda items to be discussed are as follows:

1. Access via Prospect Road or Oak Avenue (including arrangements for bollard).
2. Footpath improvements to enable access for all from Prospect Road to Burley Woodhead School and Jumb Beck Close.
3. Erosion of the beck banking.
4. Improved usage of plots on the East End Allotments of which approximately 1/3 are not being cultivated.
5. Long term future of the cultivation of the East End Allotments (rental/purchase of plots by BPC).

EM122/2223

Item 12 – Hanging Baskets and Planters

Further to the decision taken at the last meeting to move away from hanging baskets and add more permanent features such as perennials, Cllr Ault presented a quote for barrier planters. The Committee were in favour of the planters and the Clerk will contact Highways for permission to install them prior to an order being placed.

EM123/2223

Item 13 – Benches

Funding has now been found for 5 benches and we are waiting for confirmation of funding for a possible 6th bench. Walkers are Welcome have kindly agreed to install 4 of the benches. The other two will be installed by the Council's contractor.

A quote is also being sought for the refurbishment of the benches on the village green.

EM124/2223

Item 14 – Parks and Open Spaces

14.1 Budget Report

The Clerk circulated a budget report to show actual spend against the budget for the current financial year.

14.2 Recreation Ground

The Pump Track planning application has now been submitted and validated by Bradford Council. The Planning Committee are considering the application at the next Committee meeting on 13th March.

It has been reported by the Trojans that dog fouling has become a severe problem at the Rec. The Clerk will add an article in to the newsletter about this, seek advice from Bradford Council and look at new signage.

14.3 Village Green

The Clerk reported that the noticeboard has been taken down because it was completely rotten and unsafe. Quotes will be obtained and brought back to the next meeting.

Unfortunately, the plea for new volunteers on social media did not generate any interest. An item will be added to the newsletter.

14.4 Grange Park & Play Equipment

Replacement trees have now been planted to replace the trees that were felled. CCTV is due to be installed soon. The Clerk will chase this up and get an exact installation date from the contractor.

14.5 Other Open Spaces (Victoria Park, Verges etc)

Nothing to report.

EM125/2223

Item 15 – Footpaths

A member of the public has reported that tree roots have damaged the pavement on Southfield Road. The Clerk will report this.

EM126/2223

Item 16 – Tree Management and Planting

Nothing to report.

DATE OF NEXT MEETING: 17th April 2023 at 7.30pm at The Queens Hall

Signed (Chairman): _____ Date _____

ACTIONS:

EM119/2223	The large gate at the Langford Lane end requires repair. The Clerk will ask the contractor to inspect and repair.	CS
EM122/2223	Clerk will contact Highways for permission to install them prior to an order being placed.	CS
EM124/2223	It has been reported by the Trojans that dog fouling has become a severe problem at the Rec. The Clerk will add an article in to the newsletter about this, seek advice from Bradford Council and look at new signage.	CS
EM124/2223	the noticeboard has been taken down because it was completely rotten and unsafe. Quotes will be obtained and brought back to the next meeting.	CS
EM124/2223	new volunteers on social media did not generate any interest. An item will be added to the newsletter.	CS
EM124/2223	CCTV is due to be installed soon. The Clerk will chase this up and get an exact installation date from the contractor.	CS
EM125/2223	A member of the public has reported that tree roots have damaged the pavement on Southfield Road. The Clerk will report this.	CS