

Minutes of the meeting of the Library Committee held on 9th January 2023 at 9am at Burley Library



Present: Cllr Vicky Evans, Cllr Jan Lepley, Cllr Chris Turner, Cllr Katherine Howard, Cllr Steve Goodwill, Jackie Stoddart, Joyce Lynass and David Salter.

Officers: Abigail Skerrey (Library Manager & Volunteer Coordinator)
Clare Smith (Parish Clerk)

L051/2223 Item 1 – Apologies for Absence

All members of the Committee were present.

L052/2223 Item 2 –To receive any disclosures of interest

None declared

L053/2223 Item 3 – Public Participation

No members of the public were present.

L054/2223 Item 4 – Minutes of the Previous Meeting

RESOLVED that the minutes of the Library Committee meeting held on 5th December 2022 be approved as a correct record and signed by the Chairman.

L055/2223 Item 5 – Matters Arising from Previous Minutes

The letter to ask for the support of all other CML's in the District regarding the issue with printing was still outstanding. The Clerk will send this as soon as possible.

L056/2223 Item 6 – Seated exercise class update

The Seated Exercise Class will start on Thursday 19th January 2023 1:00pm – 1:45pm in the library. The sessions will be inclusive and aimed at beginners / low intensity exercises.

L057/2223 Item 7 – National databank update

Abi applied successfully applied for a grant from 'Good Things' for free Wi-Fi data cards for people in need. The cards are to be distributed to those in need. Abi to advertise this in the library with posters and to contact the local primary schools to see if they have parents who would benefit from the Wi-Fi cards. Abi will add a page to the website with more information. If any library visitors request a SIM card, volunteers should provide them with Abi's contact details.

L058/2223 Item 8 – Library Use Update

No visitor numbers were available.

L059/2223 Item 9 – Volunteer Update

Nothing to report.

L060/2223 Item 10 – Operational Matters

10.1 Warm Space Update

The Clerk has successfully applied for £1,000 grant. A trolley and flasks have been purchased. Consumables (team coffee, biscuits, soup) shall now be ordered by the Clerk. Abi to follow up and confirm where the 'warm spaces' have been advertised and to put up posters in the library to advertise the opening times.

10.2 Wi-fi Availability and Hive Thermostat

Abi reported that the Hive thermostat is now accessible remotely on the Bradford MDC server. Abi will continue to investigate the options available including cost for a separate internet connection.

10.3 Printing Update

The Clerk and Abi will look at alternative printing options to allow customers to be able to print immediately rather than waiting for the Bradford MDC issue to be resolved. The Clerk was given authority to purchase a printer and/or a printing package with HP.

L061/2223 Item 11 – Building Maintenance

11.1 Library Foyer/Canopy

RESOLVED. Cllr Lepley gained three quotes for the installation of a canopy over the front door which will stop the automatic door sensor being affected by rain and will also stop rain coming through the doors. The quotes ranged from £250 - £1200. It was agreed that Cllr Lepley would contact Adi Fawell to undertake the work, Adi's quote was £250. The Clerk will also order the canopy.

11.2 Automatic Doors & Disabled Access

Three quotes have now been received and it was agreed that the doors would be ordered with Access Opening Systems. The order will be placed and progressed as soon as possible.

L062/2223 Item 12 – Date of next Library Committee meeting: Monday 6th March 2023 at 9am.

Meeting closed at 10.00 am.