

MINUTES of the ENVIRONMENT, MAINTENANCE AND ALLOTMENTS COMMITTEE MEETING of BURLEY PARISH COUNCIL held at the Queens Hall on Thursday 30th May 2022 at 7:30pm



Present: Councillor Chris Turner (Chairman)
Councillor Duncan Ault
Councillor Bob Felstead
Councillor Katherine Howard
Councillor Steve Goodwill
Pete Burnell, Allotments Rep (Co-opted member)
Terry O'Connor, Burley House Field (Co-opted member)
Sylvia Tilford, Village Green Working Party (Co-opted member)
Peter Riley, Burley Wildlife Group (Co-opted member)

Clerk: Clare Smith

EM001/2223 Item 1 – Environment, Maintenance and Allotments Committee Chairman 2022/2023

Proposed by Councillor Katherine Howard

Seconded by Councillor Bob Felstead

RESOLVED that Councillor Chris Turner be elected as the Chairman of the Environment, Maintenance and Allotments Committee for 2022/23.

EM002/2223 Item 2 – Environment, Maintenance and Allotments Committee Vice Chairman 2022/2023

Proposed by Councillor Duncan Ault

Seconded by Councillor Bob Felstead

RESOLVED that Councillor Katherine Howard be elected as the Vice Chairman of the Environment, Maintenance and Allotments Committee for 2022/23.

EM003/2223 Item 3 – Co-option of Non Councillor Members to the Environment, Maintenance and Allotments Committee

RESOLVED that David Asher (Walkers are Welcome/Burley Bridge Association), Pete Burnell (Allotments), Terry O'Connor (Burley House Field), Peter Riley (Burley Wildlife Group) and Sylvia Tilford (Village Green Working Party) be co-opted to the Committee for 2022/23.

EM004/2223 Item 4 – Apologies for Absence

Apologies received from Councillor Jan Lepley and David Asher.

EM005/2223 Item 5 – To receive any disclosures of interest

None.

EM006/2223 Item 6 – To consider written requests for a dispensation on any matter to be discussed.

None requested.

EM007/2223 Item 7 – Public Participation

No members of the public present.

EM008/2223 Item 8 – Minutes of the Previous Meeting

Proposed by Councillor Steve Goodwill

Seconded by Councillor Duncan Ault

RESOLVED that the minutes of the meeting held on 12th May 2022 be accepted as a true and accurate record and signed by the Chairman.

EM009/2223 Item 9 – Matters Arising from Minutes

None.

EM010/2223 Item 10 – Terms of Reference for the Environment, Maintenance and Allotments Committee

The Clerk confirmed that the new Terms of Reference were approved at the Annual Meeting of the Council and shall circulate a copy by email to all members of the Committee.

EM011/2223 Item 11 – Walkers are Welcome (WaW)

David Asher sent the following report to the Clerk in his absence:

1. WaW are grateful to Cllr Bob Felstead and Bradford Council staff for organising the clearance of vegetation from the footpath on Otley Old Road near to the junction with East field Lane. It will now be accessible for wheelchair and mobility scooter users, as well as making it safer for other pedestrians.
2. The Yorkshire Heritage Way is now waymarked from Askwith to Ripon. The Saltaire to Burley stage, the section to Askwith and the alternative route via Denton Bridge will be waymarked shortly.
3. The walks programme for the Burley Festival is now complete, including a Trees Walk around Grange Park, the Village Green and Burley House Field led by Bruce Brown from Wharfedale Nats.

EM012/2223 Item 12 – Burley House Field

Terry O'Connor reported that the last working party carried out pruning work to the orchard area and strimming work around the Haha. Himalayan Balsam will be cut back at the next working party on 12th June. The Clerk will ask if the contractor can carry out the work along the stream banking prior to this date.

It has been noticed that some properties that back on to Burley House Field have been spraying weedkiller. A leaflet will be delivered to all properties that have a rear boundary with Burley House Field to politely remind them not to spray. Terry O'Connor will draft a notice for the Clerk to prepare.

EM013/2223 Item 13 – Burley Village Wildlife Group

No working party meetings take place over the summer months apart from path clearance and strimming work.

Peter Riley reported that he feels grass cutting in some areas of the village is too frequent and he would like the Committee to review this in time for the issue of the new contract next year.

EM014/2223 Item 14 – Climate Change Working Group

Nothing to report.

EM015/2223 Item 15 – Allotments

The Clerk reported that several allotment tenants have been given a First Written Warning in accordance with the Tenancy Agreement due to non-cultivation. Another inspection will be carried out within one month to check for improvements and the necessary action will be taken.

EM016/2223 Item 16 – Recreation Ground, Village Green and other Open Spaces

The wall on the village green has now been repaired and the compost bins are now in place. No other matters to report.

It was agreed that the Working Party could purchase some new equipment (lopping shears, sweeping brushes etc). The group could also do with some more volunteers. A social media post will be published to encourage new volunteers to attend.

EM017/2223 Item 17 – Grange Park and Playground Equipment

It was reported that there was some damage to the surface underneath the swings. The Clerk will contact Bradford Council for assistance with the repair.

The bin near to the youth shelter was in need of replacement as it has been vandalised. The Clerk is looking at alternative designs as the current ones seem to be too easily damaged.

Signage for near the adult play equipment was still on order. There is a shortage of the metal that is needed and this is causing a delay the Clerk will chase this up with the sign making company.

EM018/2223 Item 18 – Footpaths

It was agreed that the Clerk would contact the Highways officer at BMDC to see if it would now be possible to have the path completed at the allotments/side of Woodhead beck.

EM019/2223 Item 19 – Tree Management & Tree Planting

The Clerk will contact Bradford MDC to ask when the tree work in Grange park is due to be started. There are several trees which are overhanging the play area in Grange Park which belong to Salem Church and require pruning. The Clerk will contact them.

EM020/2223 Item 20 – Date of next meeting

The next Committee meeting will take place on Monday 4th July at 7:30pm.

Meeting closed at 9:00pm

Signed (Chairman): _____ Date: _____