

**MINUTES OF THE MEETING OF THE
LIBRARY COMMITTEE**
held at Burley Library on
Monday 9th May 2022 at 9:00am



- Present:** Cllr Vicky Evans (Chair), Cllr Chris Turner, Cllr Steve Goodwill, Jackie Stoddart, Niccola Swan and Janet Ault (Co-opted Members).
- Officers:** Clare Smith (Parish Clerk) and Abigail Skerrey (Library Manager & Volunteer Coordinator)
- L074/2122** **Item 1 – Chairman’s Welcome**
Councillor Evans thanked those present for attending the meeting.
- L075/2122** **Item 2 – Apologies for Absence**
Apologies were received Cllr Jan Lepley.
- L076/2021** **Item 3 –To receive any disclosures of interest**
None declared.
- L077/2122** **Item 4 – To consider written requests for a dispensation on any matters to be discussed**
There were no applications for a dispensation.
- L078/2122** **Item 5 – Public Participation**
There were no members of the public present.
- L079/2122** **Item 6 – Minutes of the Previous Meeting**
Proposed by Councillor Chris Turner
Seconded by Councillor Steve Goodwill
RESOLVED that the minutes of the Library Committee meeting held on 14th March 2022 be approved as a correct record and signed by the Chairman, subject to a correction being made to the attendance list and apologies.
- L080/2122** **Item 7 – Matters Arising from Previous Minutes**
Nothing to report.
- L081/2122** **Item 8 – HM Queen’s Platinum Jubilee**
The Library’s Jubilee Jamboree will be held on Saturday 4th July from 9am. The event will consist of a Coffee Morning with cake competition, children’s activities, an exhibition and a Green Shoot project plant/seed swap. Bunting and decorations have been ordered (available free of charge from Bradford MDC). A tea urn will be required for the event. There is one at the Queens Hall although the Clerk will look into the cost of buying one for the library as it would be very useful to have.
- L082/2122** **Item 9 – Library Use Update**
Visitor numbers were steadily continuing to increase which was very encouraging. Volunteer numbers were also currently very good and are enabling all shifts to be covered without any problems. It was agreed that ‘Volunteer Update’ should be a regular agenda item in the future so that the Committee can receive an update on the number of regular volunteers that we have and whether there are any specific issues or needs which need to be addressed.

Abi reported that the printer problem was now being actively worked on by Bradford MDC's It department. Clare confirmed that Bradford Libraries have acknowledged our DBS check requirements and have said that they will inform us of the procedure as soon as possible. Clare will chase this up.

- L083/2122** **Item 10 – Green Shoots Community Garden Update**
The raised beds have now been installed at the front of the library and are being planted by the working group volunteers.
- L084/2122** **Item 11 – Future Talks/Events**
Children's' activities have been planned during the summer holidays. Members were asked to pass on any suggestions of events which could be planned for the future.
- L085/2122** **Item 12 – Building Work Update**
The work to improve the drainage in the foyer was on order and would be carried out as soon as the contractor was available.
- L086/2122** **Item 13 – Date of next meeting:**
The next meeting will take place on Monday 4th July 2022 at 9am.

Meeting closed at 10:00am.