

**Minutes of the Annual Meeting of Burley Parish Council
held at the Queens Hall, Main Street, Burley in Wharfedale
on Thursday 9th June 2022 at 7.30pm**



Present: Councillor Duncan Ault Councillor Jan Lepley
Councillor Vicky Evans Councillor Gary Scott
Councillor Bob Felstead Councillor Chris Turner
Councillor Steve Goodwill Councillor Mike Wild
Councillor Katherine Howard

Officers: Clare Smith (Clerk)

Also present: 2 members of the public

029/2223 Item 1 – Chair’s Remarks

Councillor Steve Goodwill welcomed everyone to the meeting and thanked all of the volunteers who helped make the recent Platinum Jubilee celebration such a success.

030/2223 Item 2 – Apologies for Absence

All members were present.

031/2223 Item 3 – Disclosures of Interest

None.

032/2223 Item 4 – Dispensation Requests

None requested.

033/2223 Item 5 – Public Participation

A member of Walkers are Welcome spoke regarding Item 10 (Hag Farm Public Right of Way). Feedback has been received from several local walking groups, including the Dalesway Association and the Long Distance Walkers Association, regarding the proposals. The feedback was not positive and the preference is that the route is not changed.

A member of the Burley Bridge Association requested information regarding CIL and asked how organisations could express an interest in being considered for inclusion in the Council’s CIL Spending Plan. Cllr Goodwill explained that this procedure had not yet been discussed by the Council but we would respond once a procedure had been adopted.

034/2223 Item 6 – Minutes of the Previous Meeting

Proposed by Councillor Chris Turner

Seconded by Councillor Vicky Evans

RESOLVED that the minutes of the Annual Meeting of the Council held on 12th May 2022 be accepted as a true and accurate record and signed by the Chairman.

035/2223 Item 7 – Matters Arising from the Previous Minutes

Nothing to report.

036/2223 Item 8 – Minutes of Council Committees

The following minutes were received and noted:

8.1 Environment, Maintenance & Allotments Committee; 30th May 2022

8.2 Planning Committee; 16th May 2022

8.3 Planning Committee; 6th June 2022

Item 9 – Finance**9.1 Schedule of Receipts and Payments (May 2022) (attached)**

RESOLVED that the Schedule of Receipts and Payments May 2022 be approved.

Total Receipts (ex. VAT): £26,690.21

Total Payments (ex. VAT): £25,544.39

9.2 Bank Reconciliation May 2022

RESOLVED that the May 2022 Bank Reconciliation be approved.

Account balance: £400,119.74

Cashbook balance: £400,119.74

Difference: £0.00

9.3 Budget Report May 2022

The Clerk circulated a Cost Centre report to show income and expenditure against budget for May 2022.

Receipts:

- £250,000 precept has been received. The remaining £6,190 will be paid over in September.
- Rent received from Burley Trojans for the use of the Recreation Ground for the 2022/23 season (£1,500)
- Payment of £5,000 for the Service Level Agreement for verges grass cutting.
- Repayment of Bowling Club Loan received (£4,500)

Payments:

- Salaries for 2 months have been included in May (£21,582)
- Payment of legal costs for purchase of Greenway land (£5,304)
- Grange Park gardeners now on slightly increased hours.
- Payment 1 of 2 against the PWLB Loan has been made (£15,255)

A list of Capital Projects for this financial year was circulated by the Clerk. It was agreed that an additional column should be added to show the budget for each nominal ledger against the budget for each project. The Clerk will amend the document and re-circulate.

Item 10 – Hag Farm Public Right of Way

In February 2022, the owners of Hag Farm contacted the Parish Council with an informal proposal to divert the route of the Public Right of Way which currently passes directly through Hag Farm. The Parish Council and other key stakeholders did not agree that the suggested alternative route was appropriate. The owners agreed that they would work on some different routes and come back to the Parish Council.

The owners have now suggested three alternative routes. Walkers are Welcome have reported that they have consulted with several local walking organisations and groups and none of the routes are appropriate. All organisations consulted have stated that their preferred option would be to leave the route as it is. At this stage, this is an informal consultation. No formal application has been made to the local authority to divert or change the route of this footpath.

It was **RESOLVED** not to take any further action at this stage. If a formal application is made, the Parish Council will be notified as a statutory consultee and will submit a formal response at that stage.

039/2223

Item 11 – Wharfedale Greenway

Cllr Scott reported that a date has been arranged with the Golf Club for a site meeting to discuss the line of the fence and any other technical requirements for the ramp. Work should then be able to commence.

Cllr Ault reported that a resident had expressed concerns over the type of fencing that is to be erected between the newly acquired land and the Golf Club land. They felt that if the fencing was solid it would make the route less safe as they would not be able to escape onto another footpath if needed.

Cllr Scott and the Clerk met with Sustrans and Bradford Council to discuss the Burley to Benn Rhydding section of the route. There is an issue with land ownership on a section of this route which was discussed in detail with Sustrans and Bradford Council.

An report from Mott McDonald (working n behalf of WYCA) is due in July. The report should set out detailed responses to requirements needed to discharge the planning permission conditions along with bridge and/or road crossing recommendations.

The Council is currently awaiting legal advice regarding easements following an email which has been sent to the Clerk by a resident.

040/2223

Item 12 – Operation London Bridge

The Clerk circulated a report and action plan which is to be implemented in the event of the death of HM Queen.

RESOLVED to adopt the action plan and it was agreed that a book of condolence should be located at the Library (accessible during normal opening hours) and the plan should also be sent to the person resposible for the flags at Council buildings.

041/2223

Item 13 – CIL Spending Plan

The Clerk circulated a draft CIL Policy and CIL Spending Plan. It was agreed that the Council should incorporate an application process to allow local groups and organisations to express an interest in CIL funding which would result in their project being considered for inclusion in the CIL Spending Plan. The Clerk will add this procedure into the Policy and circulate it for consideration at the next Council meeting.

042/2223

Item 14 – Parking

Councillor Lepley raised concerns that parking restrictions around the village were not being adhered to. Parking on West Terrace was dangerous and vehicles stopping outside the shops is often preventing the X84 bus service from getting through. The layby opposite the Red Lion was restricted to 1 hour parking but currently has the same vehicles parked there all day.

RESOLVED that the Clerk contact Parking Services to request that a Parking Warden attend the village more often to ensure that parking restrictions are adhered to and that vehicles are parked legally at all times.

043/2223

Item 15 – Old Public Toilet Demolition

The electricity meter has now been disconnected and a quote has been requested for the demolition work. The Clerk circulated details of picnic benches and planters which would be required to go in the area once demolition has taken place. The order lead time for the benches was approximately 10-12 weeks.

RESOLVED that the Clerk has approval to place an order for picnic benches and planters up to the value of £2,000.

044/2223 **Item 16 – Reports from Councillors on Meetings Attended – For Information Only**

Cllr's Felstead attended the Airport Consultative Committee.

045/2223 **Item 17 – Reports from Councillors on Concerns Raised by Members of the Public**

Cllr Lepley reported that a resident had complained that there were not enough dropped kerbs around the village and that, as a wheelchair user, this needed to be addressed. Cllr Lepley advised the resident how to contact Bradford Council and Ward Councillors regarding this.

046/2223 **Item 18 – Diary Dates:**

15th June Riverside Residents' Meeting (7:30pm, Leatherbank Riverside)

27th June Planning Committee (7:30pm, Queens Hall)

4th July Library Committee (9:00am, Library)

4th July EMA Committee (7:30pm, Queens Hall)

11th July Finance Committee (7:30pm, Queens Hall)

14th July Full Council (7:30pm, Queens Hall)

The meeting closed at 9:15pm.

Signed (Chairman, Councillor Goodwill): _____ Date: _____