

**Minutes of the Meeting of Burley Parish Council
held on Thursday 10th March 2021 at 7.30pm
at Burley Library, Grange Road**



Present: Councillor Duncan Ault
Councillor Vicky Evans
Councillor Steve Goodwill
Councillor Katherine Howard
Councillor Jan Lepley (Chair)
Councillor Gary Scott
Councillor Chris Turner
Councillor Mike Wild

Officers: Clare Smith (Clerk)

Also present: Three members of the public

165/2122 Item 1 – Chairman’s Remarks

Councillor Lepley welcomed those present to the meeting.

166/2122 Item 2 – Apologies for Absence

Apologies were received from Councillor Bob Felstead

167/2122 Item 3 – Disclosures of Interest

Councillor Turner made a declaration of interest in Item 9 as he is a member of Group for Action on Leeds Bradford Airport (GALBA) and Councillor Lepley made a declaration of interest in Item 9 as she has made a personal donation to GALBA.

168/2122 Item 4 – Dispensation Requests

None requested.

169/2122 Item 5 – Public Participation

Carys Bose and Imran Hussain from Bradford Youth Service attended the meeting regarding Item 10. They spoke of the pre-pandemic provision available to local young people. This had now come to an end due to various issues. Some work during lockdown had been done with a small group of vulnerable young people and it was hoped that this could continue. Due to recent problems of anti-social behaviour the hire of the Queens Hall was no longer available for this group. It was hoped that the Parish Council and Youth Service could work together to devise a Youth Strategy for the village.

The Chairman of Group for Action on Leeds Bradford Airport (GALBA) attended the meeting regarding Item 9. He reported that Leeds Bradford Airport had withdrawn its planning application. LBA have stated that they will refer to earlier planning consent which will allow them to alter/extend the existing terminal building. Flight times and passenger numbers are still under debate and will be closely monitored by GALBA. He thanked all of the residents who had contributed to GALBA’s fundraising campaign. Fundraising has now been suspended for the time being and they will hold all donations for potential future challenges.

170/2122 Item 6 – Minutes of the Previous Meeting

RESOLVED that the minutes of the Council meeting held on 10th February 2022 be approved and accepted as a true and accurate record and signed by the Chair.

171/2122 Item 7 – Matters arising from Previous Minutes

Nothing to report.

172/2122 **Item 8 – Minutes of Council Committees**

It was **RESOLVED** that the following minutes be accepted by the Council:
Community & Environment Committee; 14th February 2022
Planning Committee; 21st February 2022

173/2122 **Item 10 – Youth Strategy & Supporting Young People**

RESOLVED: To allow the Youth Service access to the Queens Hall to work with a small group of vulnerable young people on a Wednesday between 4pm-6pm. The following terms and conditions must be met:

- Work must be carried out with this group before being allowed back into the building to ensure that they understand their actions were not acceptable and caused distress amongst staff and hirers.
- All young people participating in the session must agree to a Behaviour Contract
- A written agreement must be put in place between the Youth Service and the Parish Council which states that the Youth Service will pay for any damage that the building suffers as a result of the actions of the participants of the group.
- Two members of staff must be supervising the group at all times.
- A Probation Period of 4 weeks will be put in place.

FURTHER RESOLVED: Whilst the above preliminary work is being done with the young people and the agreements are being put into place, the Youth Service may have access to the Roundhouse on a Wednesday between 5pm and 7pm. A key will be provided to the Youth Service. The Youth Service may also continue to use the Roundhouse after their session in the Queens Hall to allow them to extend the provision available to young people.

It was also agreed that a meeting should be arranged with key stakeholders in the village to discuss a long-term Youth Strategy for Burley. This will be arranged for May/June.

174/2122 **Item 9 – Leeds Bradford Airport**

To note that Leeds Bradford Airport have now withdrawn the planning application. The situation is being monitored closely by GALBA.

175/2122 **Item 10 – Youth Strategy & Supporting Young People**

See Minute 173/2122 above.

176/2122 **Item 11 – Finance**

11.1 **Schedule of Receipts and Payments (February 2022)**

RESOLVED: The schedule of receipts and payments for February 2022 was approved. See Appendix A.

11.2 **Bank Reconciliation (February 2022)**

RESOLVED : The bank reconciliation for February 2022 was approved. See Appendix B.

11.3 **Budget Report – Year to Date (at 28th February 2022)**

The Clerk circulated a detailed budget report (Cost Centre Report). The report was received and noted by Members. See Appendix C

177/2122 **Item 12 – Wharfedale Greenway**

Councillor Scott reported that West Yorkshire Combined Authority (WYCA) has committed £50,000 funding to the Wharfedale Greenway project which will allow further detailed design

work to be carried out (e.g. bridge design) and should bring the scheme to the 'shovel ready' stage.

Cllr Scott and Cllr Ault recently met on site with some residents who have expressed concerns regarding biodiversity. It was an amicable meeting and the residents seemed to be reassured by the information provided to them. It was agreed that a mailing list could be set up to ensure that residents are provided with regular updates.

An updated quote has been provided for the fencing that will be required on the Golf Club land. The materials are now priced at £3620 and labour £3400.

It was **RESOLVED** to place the order for the materials and have them stored with the contractor until they are required to avoid the cost increasing again as prices rise.

178/2122 **Item 13 – HM Queen Platinum Jubilee Celebrations**

The Jubilee Working Group held a meeting recently with other village groups and organisations. The Parish Council will lead on the Thursday evening with a beacon lighting ceremony and a street market on Grange Road. The Parish Council will then collate information about the other events happening over the bank holiday weekend and assist with the publicity. The Parish Council will not, however, be responsible for the events.

Jubilee tree planting will be passed to the C&E Committee to come up with a suitable location(s).

179/2122 **Item 14 – Recreation Ground Update**

It was reported that the planning permission has now been submitted by the Trojans and the Planning Committee had considered the application and submitted a comment of support.

Sam Needham (who is a resident and volunteer organising a pump track for the Recreation Ground) has submitted a specification to several suppliers and is awaiting quotes.

180/2122 **Item 15 – Annual Parish Meeting and Annual Meeting of the Council**

The Clerk reported that the Annual Parish Meeting and Annual Meeting of the Council were currently scheduled to take place on the same evening. It was proposed that this be changed to allow more time for the Annual Parish Meeting to take place.

It was **RESOLVED** that the Annual Meeting of the Council will be held on 12th May at 7:30pm and the Annual Parish Meeting will be held on 19th May at 7:30pm (both meetings will be in the library).

181/2122 **Item 16 – Council Meetings and Covid Risk Assessment**

It was agreed that Council meetings will remain in the library for the time being as Covid cases remain high and whilst there are no formal restrictions, it allows the space to be well ventilated making it a safer venue.

182/2122 **Item 17 – Report from Councillors on other meetings attended – for information only**

The following meetings have been attended by members:

- Cllr Goodwill attended the Leeds Bradford Airport Consultative Committee Meeting.
- Cllr Ault reported that the Burley Community Trust has not had its contract renewed for Scalebor Park.

183/2122 **Item 18 – Report from Councillors – Concerns Raised by Members of the Public**

Nothing to report.

184/2122

Item 19 – Diary Dates

The following diary dates were noted:

14 th March	Library Committee; 9:00am
14 th March	Planning Committee; 7:30pm
19 th March	Public Consultation
21 st March	C&E Committee; 7:30pm
26 th March	Village Green Working Party ; 10am – 12pm
28 th March	Climate Change Working Group; 7:30pm
4 th April	Planning Committee; 7:30pm
14 th April	Full Council; 7:30pm

Apologies were received from Councillor Turner and Councillor Howard for the April Council meeting.

The meeting closed at 9:45pm

Signed (Chairman, Councillor Lepley): _____ Date: _____