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## Notes of the Informal Advisory Meeting of the Library Committee Held remotely (via Zoom) on Monday 17<sup>th</sup> January 2022 at 9:00am

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### **Present:**

Cllr Vicky Evans, Cllr Steve Goodwill, Cllr Katherine Howard, Cllr Jan Lepley, Cllr Chris Turner, Niccola Swan (Co-opted Member), Janet Ault (Co-opted Member), Jackie Stoddart (Co-opted Member), Abi Skerrey (Library Manager and Volunteer Co-Ordinator) and Clare Smith (Clerk).

This meeting was being held in an advisory capacity to allow Members to express their opinion prior to the Clerk using delegated authority whilst the Council has reverted to online meetings due to the prevalence of the Omicron variant.

### **1. Welcome**

### **2. Apologies for Absence – None**

### **3. Public Participation – there were no members of the public present.**

### **4. Opening Hours Update**

Thursday opening hours have now been extended until 7pm. Visitor numbers were being monitored between 6pm – 7pm to observe the success of the extension of hours.

### **5. Library Use Update and Budget 2022/23**

Abi circulated the most up to date visitor numbers which showed that visitors were gradually increasing.

Clare circulated the year-to-date budget figures. The income from Hire Fees was very positive due to the new hirers that have started to use the Library during the evenings and weekends. All budget areas looked to be on track for the year end.

The Cleaning budget for 2022/23 needs to be adjusted to £2000.

### **6. Green Shoots Update**

It was agreed that the donation from the WI would be spent on raised beds and that quotes should be sought for the supply of materials and installation of the beds.

### **7. Building Work Update**

No response had been received with regard to the window winders. The Clerk will continue to chase it up. The drainage work in the foyer is on order.

### **8. Youth Forum Engagement**

A meeting has been held recently to try and facilitate young people to use the library to study (not a formal club but to help individuals). The youth forum have requested revision guides, stationery. It was agreed that a request for revision guides would be made to the community.

### **9. Collection Points**

A request to have a Christmas Shoe Box Appeal collection point and a Printer Cartridge Recycling Point had been received. It was agreed that we will accommodate these two collection points for 2022 and then if any other requests were received next year they can be considered.

### **10. Any Other Business**

To put CIO on the next agenda.

### **11. Next Meeting**

14<sup>th</sup> March at 9am