

Date: Tuesday, 04 June 2019

**To all members of the Community and Environment Committee of Burley Parish Council:** You are hereby summoned to attend a meeting of the Community and Environment Committee to be held in the Parish Office, Queen's Hall, Burley on **Monday 10<sup>th</sup> June 2019 at 7.00pm.**  
**If you are unable to attend please inform the Clerk in advance.**



*Clare Smith*

Clerk to Burley Parish Council

## A G E N D A

1. **To elect a Chairman of the Community & Environment Committee for 2019/2020**
2. **To elect a Vice Chairman of the Community & Environment Committee for 2019/2020**
3. **Apologies for Absence**
4. **Declarations of Interest**
5. **Dispensation Requests**

6. **Public Participation**

Members of the public are welcome to attend all parish council meetings as observers and during this item members of the public are invited to raise issues with the Parish Council

7. **Minutes of Previous Meeting**

To approve the minutes of the meeting of 29<sup>th</sup> April 2019 (Click [here](#) to view)

8. **Terms of Reference**

To agree a review timescale for the Committee's Terms of Reference.

9. **Allotments**

- 9.1 To discuss any issues concerning Prospect Road Allotments
- 9.2 To discuss any issues concerning Aireville Terrace Allotments
- 9.3 To discuss any issues concerning Oak Avenue Allotments

10. **Tree Management**

- 10.1 To consider request from resident of Holme Park to lower the height of tree on disused railway to prevent it shading gardens.
- 10.2 To review the Council's tree management policy.

11. **Play Equipment Inspection Arrangements**

To adopt a weekly play equipment inspection regime and agree who will carry out the inspections.

12. **Burley House Field**

- 12.1 Management Issues
- 12.2 To consider request from Resident: Clerk to report
- 12.3 Friends of Burley House Field: Terry O'Connor

13. **Update from Burley Village Wildlife Group**

**Date of next meeting: Monday 22<sup>nd</sup> July 2019 at 7pm**