

28 June 2022

To all members of the Library Committee of Burley Parish Council:

You are hereby summoned to attend a meeting of the Library Committee to be held at **Burley Library on Monday 4th July 2022 at 9:00am.**

Clare Smith

Clerk to the Parish Council



A G E N D A

- 1. To Elect a Chairman of the Library Committee for 2022/23**
- 2. To Elect a Vice Chairman of the Library Committee for 2022/23**
- 3. To co-opt non-Councillor Members to the Committee for 2022/23**
- 4. To Accept any Apologies for Absence**
- 5. To Receive any Declarations of Interest**
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32.
- 6. Public Participation**
Members of the public are welcome to attend all parish council meetings as observers and during this item members of the public are invited to raise issues with the Parish Council.
- 7. Minutes of Previous Meeting**
To approve the minutes of the meeting of the Library Committee held on 9th May 2022.
- 8. Matters Arising from the Previous Minutes**
- 9. Library Use Update and Budget Update**
- 10. Building Maintenance:**
 - 10.1 Library Foyer** - To receive an update on the work required in the library foyer.
 - 10.2 Automatic Doors** - To receive an update following the repair of the automatic doors and to consider the quote received for further repairs and ongoing maintenance.
 - 10.3 Boiler Maintenance** – To consider the quote from LPS to carry out regular maintenance of the new boiler.
- 11. Anti-social Behaviour / Climbing on Library Roof**
To receive an update following a discussion with the PCSO. To discuss action taken and any further action required to prevent anti-social behaviour and criminal damage to the building.
- 12. Disabled Access to the Library**
To discuss the current access to the library and consider any changes required to make the building more accessible.
- 13. Volunteer Update**
- 14. "Green Shoots" Community Garden Update**
To receive an update on project progress, grant applications and expenditure.
- 15. Future Talks/Events in the Library**
- 16. Date of Next meeting: TBC**