

18 April 2023

**To all members of the Library Committee of Burley Parish Council:**  
You are hereby summoned to attend a meeting of the Library Committee to be held Burley Library, Grange Road, Burley in Wharfedale on **Tuesday 30<sup>th</sup> May 2023 at 9:00am.**



## **A G E N D A**

- 1. To elect a Chairman of the Library Committee 2023/2024**
- 2. To elect a Vice Chairman of the Library Committee 2023/2024**
- 3. To co-opt non-Councillor Members to the Library Committee for 2023/2024**
- 4. To Accept any Apologies for Absence**
- 5. To Receive any Declarations of Interest or Dispensation Requests**  
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32.
- 6. Public Participation**  
Members of the public are welcome to attend all parish council meetings as observers and during this item members of the public are invited to raise issues with the Parish Council.
- 7. Minutes of Previous Meeting**  
To approve the minutes of the meeting of the Library Committee held on 24<sup>th</sup> April 2023.
- 8. Matters Arising from the Previous Minutes**
- 9. Charitable Incorporated Organisation (CIO)**  
To consider registering Burley Library as a CIO and next steps.
- 10. Grant Funding Update**
  - 7.1 Seated Exercise Class Update
  - 7.2 Digital Inclusion Grant Update
  - 7.3 National Databank Update
  - 7.4 Welcoming Space Update
- 11. Summer Festival Colouring Sheets**
- 12. Library Use Update**
- 13. Volunteer Update**
- 14. Library Operational Matters**
  - 14.1 Contactless Payments
  - 14.2 Archive Room Agreement
- 15. Building Maintenance Update:**
  - 15.1. Library Foyer & Canopy/Porch
  - 15.2. Automatic Doors & Disabled Access
- 16. Date of Next meeting: 31<sup>st</sup> July 2023 at 9:00am**