

13 January 2020

To all members of the Staffing Committee of Burley Parish Council:
You are hereby summoned to attend a meeting of **The Staffing Committee** to be held in The Parish Council Office, Queen's Hall, Burley in Wharfedale on **Thursday 16th January 2020 at 7:30pm**
If you are unable to attend please let me know in advance.



Clare Smith

Clerk to Burley Parish Council

A G E N D A

- 1. To receive any apologies for absence**
- 2. To receive any disclosures of interest**
- 3. To consider written requests for a dispensation on any matters to be discussed**
- 4. Public Participation**
- 5. Minutes of Previous Meeting**
To approve the minutes of the meeting of the Staffing Committee held on 16th December 2019
- 6. To exclude the press and public during the confidential matters**
- 7. To receive a report from the Clerk regarding staff support measures**
- 8. Date of Next Staffing Committee Meeting – To be confirmed**