

Date: Thursday, 02 December 2021

To all members of the Staffing Committee of Burley Parish Council: You are hereby summoned to attend the **Staffing Committee meeting** to be held at the Queens Hall on **Wednesday 2nd February 2022 at 12:00pm.**

Members of the public wishing to join the meeting should contact the Clerk in advance.

Clare Smith

Parish Clerk



A G E N D A

1. Apologies for Absence

2. Declarations of Interest

To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.

3. Dispensation Requests

To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.

4. Public Participation

Members of the public may make representations to the Committee in respect of the business listed on this agenda.

5. Minutes of Previous Meeting

To approve the minutes of the meeting of 9th December 2021.

6. Matters Arising from Previous Minutes

7. Exclude the Press and Public

To resolve, in accordance with The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2), to exclude the press and members of the public from the meeting due to the confidential nature of the business to be transacted.

9. Caretaker Recruitment

To consider the feedback from the interviews held by the Clerk and Facilities Manager on 1st February 2022 and approve the appointment of their recommended candidate.

Date of next meeting: TBC