

Date: Tuesday, 17 October 2023

To all members of the Environment, Maintenance and Allotments (EMA) Committee of Burley Parish Council (Cllr Ault, Cllr Evans & Cllr Lepley):



You are hereby summoned to attend the Environment, Maintenance & Allotments Committee meeting to be held at the Queens Hall (Parish Council Office) on Monday 23rd October 2023 at 7.30pm.

Clare Smith

Clerk to Burley Parish Council

A G E N D A

1. Chair's Welcome

2. Apologies for Absence

3. Declarations of Interest

To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.

4. Dispensation Requests

To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.

5. Public Participation

Members of the public may make representations to the Committee in respect of the business listed on this agenda.

6. Minutes of Previous Meeting

To approve the minutes of the meeting held on 11th September 2023 (*copy attached*).

7. Matters Arising from Previous Minutes

8. Walkers are Welcome

To receive an update from David Asher on the work of the Walkers are Welcome group.

9. Burley House Field

To receive a report from Terry O'Connor on the work of the Friends of Burley House Field re: management issues arising, and work completed.

10. Burley Village Wildlife Group

To receive an update from Peter Riley on the recent activity of the Burley Village Wildlife Group.

11. Allotments

- 11.1 To receive report from the Allotments Representative and the Clerk regarding recent inspections, and to discuss the management of the allotment sites and any other matters arising.
- 11.2 East End Allotments update (re: footpath and purchase of land)

12. Parks and Open Spaces – Update on Management, Operational and Volunteering Matters

- 12.1 Budget Report
- 12.2 Recreation Ground
- 12.3 Village Green
- 12.4 Grange Park
- 12.5 Other Open Spaces (Victoria Park, Verges etc)

13. Footpaths

General footpath maintenance, responsibility, and reporting of issues.

14. Tree Management & Tree Planting

- 14.1 To consider the report from the Tree Planting Working Group
- 14.2 The Clerk to report on any work carried out or requests from residents.

15. Riverside Issues

To receive reports of any issues in the Riverside area.

Date of next meeting: Monday 4th December 2023 at 7:30pm at the Queens Hall