

Date: Tuesday, 17 January 2023

To all members of the Environment, Maintenance and Allotments Committee of Burley Parish Council (Cllr Ault, Cllr Felstead, Cllr Howard, Cllr Lepley, Cllr Turner):



You are hereby summoned to attend the **Environment, Maintenance & Allotments Committee** meeting to be held at the **Queens Hall (Parish Council Office)** on **Monday 23rd January 2023 at 7.30pm.**

Clare Smith

Clerk to Burley Parish Council

A G E N D A

1. Chair's Welcome

2. Apologies for Absence

3. Declarations of Interest

To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.

4. Dispensation Requests

To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.

5. Public Participation

Members of the public may make representations to the Committee in respect of the business listed on this agenda.

6. Minutes of Previous Meeting

To approve the minutes of the meeting held on 12th December 2022 (*copy attached*).

7. Matters Arising from Previous Minutes

8. Parks & Open Spaces Budget Report

9. Parks & Open Spaces Grass Cutting and Grounds Maintenance Contract 2023

10. Walkers are Welcome

To receive an update from David Asher on the work of the Walkers are Welcome group.

11. Burley House Field

To receive a report from Terry O'Connor on the work of the Friends of Burley House Field re: management issues arising, and work completed.

12. Burley Village Wildlife Group

To receive an update from Peter Riley on the recent activity of the Burley Village Wildlife Group.

13. Riverside Management

To receive an update on the management of the Riverside (Leatherbank) area.

14. Allotments

To receive report from Clerk regarding recent inspections and to discuss the management of the allotment sites and any other matters arising.

15. East End Allotments

16. Hanging Baskets and Planters

17. Benches

To discuss the refurbishment, purchase and funding.

18. Recreation Ground, Village green and other Open Spaces

16.1 Recreation Ground - to report any management issues.

16.2 Village Green - Working Party volunteer update and any other matters arising

19. Grange Park and Playground Equipment

To receive an update on the general maintenance of the park and any management issues.

20. Footpaths

General footpath maintenance, responsibility, and reporting of issues.

21. Tree Management & Tree Planting

19.1 The Clerk to report on any work carried out or requests from residents.

19.2 Tree planting in Grange Park

Date of next meeting: 6th March 2023 at 7:30pm at the Queens Hall