

Date: Tuesday, 20 April 2021



**To all members of the Community and Environment Committee of Burley Parish Council (Cllr Ault, Cllr Cox, Cllr Evans, Cllr Felstead, Cllr Turner):** You are hereby summoned to attend the **Community & Environment Committee meeting** to be held via a remote meeting platform on **Monday 26<sup>th</sup> April 2021 at 7.30pm.**

If you are unable to attend please inform the Clerk in advance.

By virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, the meeting remains open for members of the public to join.

Members of the public wishing to join the meeting should use the below link or Meeting ID:  
<https://us02web.zoom.us/j/88007588432?pwd=Y0ViR1RIZ29GbUVwSU1HS09QZUthdz09>

Meeting ID: 880 0758 8432  
Passcode: 559959

Clare Smith  
Clerk to Burley Parish Council

## A G E N D A

1. **Chairman's Remarks**
2. **Apologies for Absence**
3. **Declarations of Interest**  
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.
4. **Dispensation Requests**  
To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
5. **Public Participation**  
Members of the public may make representations to the Committee in respect of the business listed on this agenda.
6. **Minutes of Previous Meeting**  
To approve the minutes of the meeting of 22<sup>nd</sup> March 2021 (*copy attached*).
7. **Matters Arising from Previous Minutes**
8. **Village Green Working Party Update**  
To receive proposal from regarding the future of the Village Green Working Party.

**9. Walkers are Welcome**

To receive an update from David Asher on the work of the Walkers are Welcome group.

**10. Burley House Field**

To receive a report from Terry O'Connor on the work of the Friends of Burley House Field re: management issues arising and work completed.

**11. Burley Village Wildlife Group**

To receive an update from Peter Riley on the recent activity of the Burley Village Wildlife Group.

**12. Allotments**

12.1 To receive an update from the Clerk on the current management of the allotment sites.

12.2 To consider potential action that could be taken to increase the use of East End plots.

**13. Tree Management**

13.1 To consider and adopt the Draft Tree Management Policy.

13.2 To agree to write to all households that adjoin Parish Council land to inform them of the policy.

13.3 To approve the requested tree work at Holme Park.

**14. Parks and Open Spaces Strategy**

To consider the proposal from Councillor Cox regarding the formation of a Parks and Open Spaces Strategy which should inform a management plan for each space.

**15. Riverside Management**

To note that a meeting with key stakeholders will take place at the Riverside on 27<sup>th</sup> April 2021.

**16. Wildflower Planting**

To agree to plant wildflower seeds (at a maximum cost of £200) at Grange Park (under the trees opposite the Bowling Green) and at two other locations to be approved by the Committee.

**17. Grange Park**

No management issues to report.

**18. Recreation Ground**

16.1 No general management issues to report.

16.2 To receive an update from the Trojans on the long-term plans for the Recreation Ground.

**Date of next meeting: 17<sup>th</sup> May 2021 at 7:30pm**