

Date: **Thursday, 06 July 2023**

**To all Members of the Council:**

You are hereby summoned to attend the **MEETING OF BURLEY PARISH COUNCIL** to be held at the Queens Hall, Main Street, Burley in Wharfedale, LS29 7BT on **Thursday 13<sup>th</sup> July 2023 at 7.30pm.**

Clare Smith

Parish Clerk



## **A G E N D A**

**1. Chair's Remarks**

**2. To receive any apologies for absence**

**3. Disclosures of Interest & Dispensations**

To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers and to consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.

**4. Public Participation**

Members of the public may make representations to the Council in respect of the business listed on this agenda.

**5. Minutes of Previous Meeting**

To approve the minutes of the Council meetings held on 8<sup>th</sup> June 2023 and 22<sup>nd</sup> June 2023 (*copy attached*).

**6. Matters Arising from Previous Minutes**

Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.

**7. To receive the minutes of Council Committees (available to view on website):**

**7.1** Planning Committee – 3<sup>rd</sup> July 2023

**7.2** Finance Committee – 10<sup>th</sup> July 2023

**8. Finance**

**8.1** Schedule of Receipts and Payments – June 2023

**8.2** Bank Reconciliation – at 30<sup>th</sup> June 2023

**8.3** Budget Report (at 30<sup>th</sup> June 2023)

**8.4** CIL Spending Plan

**9. Pétanque Pitch Proposal**

To consider the proposal to create a Pétanque pitch in Grange Park.

**10. Grange Park**

To consider the installation of a flagpole.

**11. Allotments**

To approve the appointment of FM Lister Chartered Surveyors to carry out a valuation of an East End allotment plot for the cost of £350-450.

12. **Pump Track Update**  
To receive an update on the progress of the project and fundraising.
13. **Duke of Edinburgh Award and Youth Provision Update**  
To receive an update on the DofE Award and new youth provision at the Methodist Church.
14. **Neighbourhood Plan Review**  
To discuss the process of reviewing the Neighbourhood Plan.
15. **Climate Working Group**  
To discuss a Climate Pledge and to arrange a working group meeting date.
16. **Queens Hall**  
To consider quotes for decorating the Parish Council office.
17. **Wharfedale Greenway Project Update**  
To receive an update on the Wharfedale Greenway project.
18. **Burley Handbook**  
To consider producing an updated version of the Burley Handbook.
19. **Drop-In Surgeries**  
To discuss whether Wednesday drop-in surgeries should continue due to continuous poor attendance.
20. **Reports from Clerk and Councillors on Other Meetings Attended (for information only)**
21. **Reports from Councillors on Concerns Raised by Members of the Public**  
21.1 Email from resident re: Concerns about Royal Mail services (attached)
22. **Diary Dates:**

17 <sup>th</sup> July	Environment, Maintenance & Allotments Committee; 7:30pm
24 <sup>th</sup> July	Planning Committee; 7:30pm
31 <sup>st</sup> July	Library Committee; 9:00am (at the Library)
4 <sup>th</sup> September	Planning Committee; 7:30pm
11 <sup>th</sup> September	Environment, Maintenance & Allotments Committee; 7:30pm
14 <sup>th</sup> September	Full Council; 7:30pm