

Date: **Thursday, 09 March 2023**

To all Members of the Council:

You are hereby summoned to attend the **MEETING OF BURLEY PARISH COUNCIL** to be held at the Queens Hall, Main Street, Burley in Wharfedale, LS29 7BT on **Thursday 16th March 2023 at 7.30pm.**

Clare Smith
Parish Clerk



A G E N D A

- 1. Chair's Remarks**
- 2. To receive any apologies for absence**
- 3. Disclosures of Interest & Dispensations**
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers and to consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
- 4. Public Participation**
Members of the public may make representations to the Council in respect of the business listed on this agenda.
- 5. Minutes of Previous Meeting**
To approve the minutes of the Council meetings held on 9th February 2023 (*copy attached*).
- 6. Matters Arising from Previous Minutes**
Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.
- 7. To receive the minutes of Council Committees (available to view on website):**
 - 7.1** Staffing Committee; 20th February 2023
 - 7.2** Planning Committee; 20th February 2023
 - 7.3** Finance Committee; 20th February 2023
 - 7.4** Library Committee; 6th March 2023
 - 7.5** EMA Committee; 6th March 2023
- 8. David Wilson Homes Development (Centurion Meadows)**
 - 8.1** To consider the letter dated 15th February 2023 from a local resident regarding his concerns with the construction site (*attached*).
 - 8.2** To consider the email dated 1st March 2023 from a local resident regarding his concerns with the construction site (*attached*).
 - 8.3** To consider the email dated 2nd March 2023 from a local resident regarding his concerns with the construction site (*attached*).
 - 8.4** To feed back on the site meeting held with the developer on 1st March 2023.
- 9. Finance**
 - 9.1** Schedule of Receipts and Payments – February 2023
 - 9.2** Bank Reconciliation – February 2023
 - 9.3** Budget Report (at 28th February 2023)

- 10. Insurance Cover 2023/2024**
To accept the insurance renewal for 2023/2024 and to consider the Long-Term Agreement offer.
- 11. Grass Cutting Contract 2023/2024**
To accept the quote received for the grass cutting in parks, open spaces, and verges for 2023/2024.
- 12. Wharfedale Greenway**
To receive an update on the Wharfedale Greenway project.
- 13. Neighbourhood Plan Review**
To discuss the process of reviewing the Neighbourhood Plan.
- 14. CIL Spending Plan**
To review the revised CIL Spending Plan.
- 15. Climate Working Group**
To approve the purchase of a thermal imaging camera at a maximum cost of £500.
- 16. Photocopier/Printer Contract**
To consider the quotes received for the upgrade of two photocopiers/printers.
- 17. Public Rights of Way**
To feed back on-site meetings attended regarding proposals for two Public Rights of Way.
- 18. Reports from Clerk and/or Councillors on other meetings attended – for information only**
- 19. Reports from Councillors on concerns raised by members of the public**
- 20. Diary Dates:**
Planning Committee; 13th March 2023
Planning Committee; 3rd April 2023
Full Council; 6th April 2023