

Date: **Thursday, 03 February 2022**

To all Members of the Council:

You are hereby summoned to attend the **Meeting of Burley Parish Council** to be held at **Burley Library** on **Thursday 10th February 2022 at 7.30pm.**



Clare Smith

Clerk to Burley Parish Council

A G E N D A

1. Chair's Remarks

2. To receive any apologies for absence

3. To receive any disclosures of interest

To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.

4. To consider written requests for a dispensation on any matters to be discussed

To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.

5. Public Participation

Members of the public may make representations to the Council in respect of the business listed on this agenda.

6. Minutes of Previous Meeting

6.1 To approve the minutes of the Council meeting held on 9th December 2021 (*attached*).

6.2 To accept the notes of the Informal Advisory Council Meeting held on 13th January 2022 (*attached*).

6.3 To note the decisions made by the Clerk under Delegated Authority.

7. Matters Arising from Previous Minutes

Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.

8. To receive the minutes of Council Committees (available to view on website):

8.1 Planning Committee – 31st January 2022

8.2 Staffing Committee – 2nd February 2022

9. Proposed Footpath Diversion Hag Farm

To consider the proposal detailed within the email, dated 19th January 2022, from Mr Beal of Plan B Planning & Design (*attached*).

10. Finance

10.1 Schedule of Receipts and Payments – January 2022

10.2 Bank Reconciliation – January 2022

10.3 Budget Report (at 31st January 2022)

11. **Wharfedale Greenway**
To receive an update on the Wharfedale Greenway project.
12. **Recreation Ground & Burley Trojans**
To receive an update on the development of the Recreation Ground.
13. **Queens Hall & Queens Hall Staffing**
 - 13.1 To receive an update from the Working Group regarding various improvements at the Queens Hall.
 - 13.2 To note the Staffing Committee's approval of the appointment of a new caretaker.
14. **Leeds Bradford Airport Consultative Committee Information Gathering Exercise**
To receive the draft response (*attached*) and to approve the submission of the Parish Council's response by 18th February 2022.
15. **Platinum Jubilee Events**
To receive a report from the Jubilee Working Group and consider the events to be held in June 2022.
16. **Committee Membership and Council Committees 2022/23**
To appoint Councillor Steve Goodwill to the Staffing Committee, C&E Committee and Library Committee.
All members are also asked to consider whether any changes are required to current Committee Terms of Reference to be approved at the Annual Meeting in May.
17. **Reports from Councillors on other meetings attended – for information only**
18. **Reports from Councillors on concerns raised by members of the public**
19. **Diary Dates:**

Monday 14 th February	C&E Committee; 7:30pm (Queens Hall)
Monday 21 st February	Planning Committee; 7:30pm (Queens Hall)
Thursday 10 th March	Full Council; 7:30pm (Library)