

Date: Thursday, 01 July 2021

To all members of the Council: You are hereby summoned to attend the Meeting of Burley Parish Council to be held at Burley Library on Thursday 8th July 2021 at 7.30pm.



Due to social distancing requirements, members of the public wishing to join the meeting should do so remotely wherever possible by using the below link or Meeting ID:

<https://us02web.zoom.us/j/81534222402?pwd=dTBwZlJ2RjMyODgycnppK0ZpMkRsUT09>

Meeting ID: 815 3422 2402

Passcode: 813268

Clare Smith

Clerk to Burley Parish Council

A G E N D A

1. **Chair's Remarks**
2. **To receive any apologies for absence**
3. **To receive any disclosures of interest**
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.
4. **To consider written requests for a dispensation on any matters to be discussed**
To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
5. **Public Participation**
Members of the public may make representations to the Council in respect of the business listed on this agenda.
6. **Minutes of Previous Meeting**
To approve the minutes of the Annual Meeting of the Council held on 10th June 2021.
7. **Matters Arising from Previous Minutes**
Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.
8. **To receive the minutes of Council Committees (available to view on website):**

Community & Environment Committee	21 st June 2021
Library Committee	28 th June 2021
Planning Committee	28 th June 2021
Staffing Committee	30 th June 2021
9. **Staffing Committee Recommendation**
To approve the recommendation made by the Staffing Committee – To advertise the vacancy of Bookings and Facilities Administrator.

- 10. Finance**
 - 10.1** Schedule of Receipts and Payments – June 2021
 - 10.2** Bank Reconciliation – June 2021
 - 10.3** Budget Report (at 30th June 2021)

- 11. Proposed Closure of Public Right of Way – Burley & Woodhead Primary School**
To receive report from Clerk and consider the Council's response to the proposal.

- 12. Wharfedale Greenway**
To receive an update on the Wharfedale Greenway project.

- 13. Action Plan and Capital Expenditure Plan**
To review the Council's Action Plan and update as necessary.

- 14. Queens Hall**
 - 14.1** To consider the storage options for Theatre Group property at the Queens Hall.
 - 14.2** To consider the three quotes received for the repair to the Queens Hall roof.

- 15. The Queen's Platinum Jubilee Celebrations**
To consider taking part in the Platinum Jubilee Beacons and The Big Jubilee Lunch events in June 2022.

- 16. Reports from Councillors on other meetings attended – for information only**

- 17. Reports from Councillors on concerns raised by members of the public**

- 18. Diary Dates:**

19 th July 2021	Finance Committee; 18:30
19 th July 2021	Planning Committee; 19:30
26 th July 2021	Community & Environment Committee; 19:30
9 th August 2021	Planning Committee; 19:30
9 th September 2021	Full Council; 19:30