

Date: **Wednesday, 26 May 2021**

**To all members of the Council:** You are hereby summoned to attend the **Meeting of Burley Parish Council** to be held at Burley Library on **Thursday 10<sup>th</sup> June 2021 at 7.30pm.**

**Members of the public wishing to join the meeting should use the below link or Meeting ID:**

<https://us02web.zoom.us/j/87568722093?pwd=WTV6TWw3RkY3Q2tKVGg0L241VW5Tdz09>

Meeting ID: 875 6872 2093

Passcode: 173770

Clare Smith

Clerk to Burley Parish Council



## **A G E N D A**

- 1. Chair's Remarks**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest**  
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.
- 4. To consider written requests for a dispensation on any matters to be discussed**  
To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
- 5. Public Participation**  
Members of the public may make representations to the Council in respect of the business listed on this agenda.
- 6. Minutes of Previous Meeting**  
To approve the minutes of the Annual Meeting of the Council held on 6<sup>th</sup> May 2021.
- 7. Matters Arising from Previous Minutes**  
Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.
- 8. To receive the minutes of Council Committees (available to view on website):**

Library Committee	10 <sup>th</sup> May 2021
Planning Committee	10 <sup>th</sup> May 2021
Community & Environment Committee	24 <sup>th</sup> May 2021
Planning Committee	7 <sup>th</sup> June 2021
- 9. Burley Recreation Ground – Burley Trojans FC Proposal to Improve Facilities**  
To receive a report from Burley Trojans FC regarding the proposals to improve sports facilities at Burley Recreation Ground including changing facilities.

- 10. Finance**
  - 10.1** Schedule of Receipts and Payments – April 2021 and May 2021
  - 10.2** Bank Reconciliation – April 2021 and May 2021
  - 10.3** Budget Report (at 31<sup>st</sup> May 2021)
- 11. Annual Governance and Accountability Return 2020/21 – Section 1**

To consider the findings of the review of effectiveness of the system of internal control and approve the Annual Governance Statement as shown on the Annual Governance and Accountability Return for year ended 31 March 2021.
- 12. Annual Governance and Accountability Return 2020/2021 – Section 2**

To consider and approve the Accounting Statements as shown on the Annual Governance and Accountability Return for the year ended 31 March 2021.
- 13. Internal Auditor Report 2020/21**

To receive the report from Yorkshire Internal Audit Services.
- 14. Wharfedale Greenway**

To receive an update on the Wharfedale Greenway project.
- 15. Hermit Public House**

To resolve that the Parish Council should apply for the Hermit Public House to be listed as an Asset of Community Value (ratify decision made by email which was carried out by the Clerk under Delegated Authority) and to consider any further actions which may be required.
- 16. Action Plan and Capital Expenditure Plan**

To review the Council's Action Plan and update as necessary.
- 17. The Roundhouse**

To approve internal improvements to the Roundhouse and to consider trialling the opening of the Roundhouse for the general use of the public during the daytime over the summer months.
- 18. Queens Hall**

To approve a Temporary Event Notice (TEN) application for the sale of alcohol at a private event to be held at the Queens Hall.
- 19. Traffic Management Sub Group**

To receive an update from Cllr Wild on the outcome of the recent meeting and to consider any recommendations brought forward to Full Council from the meeting.
- 20. Reports from Councillors on other meetings attended – for information only**
- 21. Reports from Councillors on concerns raised by members of the public**

**Diary Dates:**

21 <sup>st</sup> June	Community & Environment Committee (7:30pm)
28 <sup>th</sup> June	Library Committee (9am)
28 <sup>th</sup> June	Planning Committee (7:30pm)
8 <sup>th</sup> July	Full Council