

Date: **Friday, 07 February 2020**

**To all members of the Council:** You are hereby summoned to attend a **Meeting of Burley Parish Council** to be held in The Small Hall, Queen's Hall, Burley in Wharfedale on **Thursday 13<sup>th</sup> February 2020 at 7.30pm.**

If you are unable to attend please let me know in advance.

Clare Smith

Clerk to Burley Parish Council



## **A G E N D A**

- 1. Chair's Remarks**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest**
- 4. To consider written requests for a dispensation on any matters to be discussed**
- 5. Public Participation**  
*Members of the public are welcome to attend all parish council meetings as observers and during this item members of the public are invited to raise issues with the Parish Council*
- 6. Minutes of Previous Meeting**
  - 6.1** To approve the minutes of the Full Council meeting held on 9<sup>th</sup> January 2020 (*attached*).
  - 6.2** To approve the minutes of the Extraordinary Council meeting held on 27<sup>th</sup> January 2020 (*attached*).
- 7. Matters Arising from Previous Minutes**  
Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.
- 8. To receive the minutes of Council Committees:**
  - 8.1** Library Committee, 20<sup>th</sup> January 2020
  - 8.2** Community & Environment, 20<sup>th</sup> January 2020
  - 8.3** Planning Committee, 20<sup>th</sup> January 2020
- 9. Minutes received from other organisations**
- 10. Finance**
  - 10.1** Schedule of Receipts and Payments – January 2020
  - 10.2** Bank Reconciliation – January 2020
  - 10.3** 2019/2020 Budget Report (as at 31<sup>st</sup> January 2020)
- 11. Vice Chairman of the Council**  
To elect a Vice Chairman of the Council for the remainder of the 2019/20 municipal year.
- 12. Chevin Landscaping Ltd Contract**  
To approve the Clerk to sign the contract with Chevin Landscaping Ltd (*copy attached*).

- 13. Queens Hall**  
Update from the working group carrying out a review of Queens Hall policies and procedures.
- 14. Grant Applications**
- 13.1 Wharfedale German Circle**  
To consider an application from Wharfedale German Circle for £300 (*copy attached*).
- 13.2 Love Burley**  
To consider application from Love Burley for a grant of £500 (*copy attached*).
- 15. Newsletter**  
To agree newsletter arrangements for circulation in early March 2020.
- 16. Leeds Bradford Airport**  
To receive report from Councillor Felstead to consider inviting the Head Commissioner of the Independent Commission on Civil Aviation Noise to a meeting with representatives of Burley Parish Council and Menston Parish Council (*copy of report attached*).
- 17. Grange Park Play Equipment**  
To receive report from Councillor Ault and consider the future funding arrangements for Grange Park play equipment (*copy attached*).
- 18. Consideration of Planning Applications** (all documents for each application can be viewed on the [Bradford Planning Portal](#) using the below reference numbers):

7.1	20/00280/ADV	Installation of x 2 banner signs to wall.	120 Main Street, LS29 7JX
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- 19. Reports from Councillors on other meetings attended – for information only**
- 20. Reports from Councillors on concerns raised by members of the public**
- 21. Diary Dates:**
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| 24 <sup>th</sup> February 2020 | Library Committee, 9am  |
| 27 <sup>th</sup> February 2020 | Meeting with Police and Ilkley Grammar School (for Councillors) |
| 2 <sup>nd</sup> March 2020     | Community & Environment Committee, 6:30pm                       |
| 2 <sup>nd</sup> March 2020     | Planning Committee, 8pm   |
| 9 <sup>th</sup> March 2020     | Finance Committee, 7:30pm                                       |
| 12 <sup>th</sup> March 2020    | Full Council, 7:30pm  |
| 23 <sup>rd</sup> March 2020    | Planning Committee, 7:30pm                                      |