

Date: **Wednesday, 18 December 2019**

To all members of the Council: You are hereby summoned to attend a **Meeting of Burley Parish Council** to be held in The Small Hall, Queen's Hall, Burley in Wharfedale on **Thursday 9th January 2020 at 7.30pm.**

If you are unable to attend please let me know in advance.

Clare Smith

Clerk to Burley Parish Council



A G E N D A

1. **Chair's Remarks**
2. **To receive any apologies for absence**
3. **To receive any disclosures of interest**
4. **To consider written requests for a dispensation on any matters to be discussed**
5. **Public Participation**
Members of the public are welcome to attend all parish council meetings as observers and during this item members of the public are invited to raise issues with the Parish Council
6. **Minutes of Previous Meeting**
To approve the minutes of the Full Council meeting held on 12th December 2019 (*attached*).
7. **Matters Arising from Previous Minutes**
Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.
8. **To receive the minutes of Council Committees (available on the [website](#)):**
 - 8.1 Planning Committee – 16th December 2019, 7pm
 - 8.2 Staffing Committee – 16th December 2019, 8pm
 - 8.3 Finance Committee – 6th January 2020, 7:30pm
9. **Minutes received from other organisations**
10. **Finance**
 - 10.1 Schedule of Receipts and Payments – December 2019
 - 10.2 Bank Reconciliation – December 2019
 - 10.3 Budget Report (as at 31st December 2019)
11. **Budget 2020/2021**
To agree the budget for 2020/2021 and set the precept which is to be submitted to Bradford MDC by 24th January 2020.
12. **Burley Neighbourhood Plan Partial Review**
To consider reviewing the specific wording around large scale developments within the Neighbourhood Plan.

- 13. Complaints Received**
The Clerk to report on complaints received.
- 14. Reports from Councillors on other meetings attended – for information only**
- 15. Reports from Councillors on concerns raised by members of the public**
- 16. Diary Dates:**
 - 16th January Staffing Committee, 7:30pm
 - 20th January Library Committee, 9am
 - 20th January Community & Environment Committee, 6:30pm
 - 20th January Planning Committee, 8pm