

Date: **Monday, 11 September 2023**

To all Members of the Council:

You are hereby summoned to attend the **MEETING OF BURLEY PARISH COUNCIL** to be held at the Queens Hall, Main Street, Burley in Wharfedale, LS29 7BT on **Thursday 14th September 2023 at 7.30pm.**

Clare Smith

Parish Clerk



A G E N D A

- 1. Chair's Remarks**
- 2. To receive any apologies for absence**
- 3. Disclosures of Interest & Dispensations**

To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers and to consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
- 4. Public Participation**

Members of the public may make representations to the Council in respect of the business listed on this agenda.
- 5. Minutes of Previous Meeting**

To approve the minutes of the Council meetings held on 13th July 2023.
- 6. Matters Arising from Previous Minutes**

Clerk and/or Councillors to report on any action taken or progress made against previous resolutions.
- 7. To receive the minutes of Council Committees (available to view on website):**
 - 7.1** Library Committee – 4th September 2023
 - 7.2** Staffing Committee – 4th September 2023
 - 7.3** Planning Committee – 4th September 2023
 - 7.4** Planning Committee – 24th July 2023
 - 7.5** EMA Committee – 17th July 2023
 - 7.6** EMA Committee – 11th September 2023
- 8. Finance**
 - 8.1** Schedule of Receipts and Payments – July & August 2023
 - 8.2** Bank Reconciliation – at 31st August 2023
 - 8.3** Budget Report (at 31st August 2023)
 - 8.4** 2022/23 AGAR Section 3 External Auditor Report
 - 8.5** CIL Spending Plan
- 9. Queens Hall**

To receive a report from the Queens Hall Working Group regarding maintenance work and future projects.
- 10. Resident Concerns re: Illegal Drug Dealing/Anti-Social Behaviour**

To consider the resident's concerns and what steps the Parish Council can take to assist.

- 11. Parish Council Website**
To consider the quote for a new website and '.gov.uk' domain name.
- 12. EMA Committee Recommendation (Allotments)**
To receive the survey valuation report for the East End Allotment plot and to consider the recommendation from the EMA Committee.
- 13. Neighbourhood Plan Review**
To discuss the process of reviewing the Neighbourhood Plan.
- 14. Parks and Open Spaces Updates**
 - 14.1** Pump Track Update
 - 14.2** Recreation Ground/Football Club update
 - 14.3** Pétanque Pitch Update
 - 14.4** Bowling Club Floodlights update
- 15. Wharfedale Greenway Project Update**
To receive an update on the Wharfedale Greenway project.
- 16. Burley Handbook**
To receive an update on the progress of the Burley Handbook project.
- 17. D Day 80 – 6th June 2024**
To consider holding an event to commemorate the 80th anniversary of D Day. Please see national guidance.
- 18. West Yorkshire Lord Lieutenant**
To note the email received from the Lord Lieutenant's Office and consider whether we would like further information.
- 19. Committee Membership**
To review and agree the membership of each committee.
- 20. Reports from Clerk and Councillors on Other Meetings Attended (for information only)**
- 21. Reports from Councillors on Concerns Raised by Members of the Public**
- 22. Diary Dates:**
 - 18th September; 6pm - Climate Working Group
 - 25th September; 7:30pm – Planning Committee
 - 30th September; 10am – 12pm – Village Green Working Party
 - 4th October; 10am – 12pm – Drop-in Session (Queens Hall)
 - 9th October; 7:30pm – Finance Committee