

Date: Thursday, 06 May 2021

To all members of the Council: You are hereby summoned to attend the **ANNUAL MEETING OF BURLEY PARISH COUNCIL** to be held via a remote meeting platform on **THURSDAY 6TH MAY 2021 AT 7.30PM.**



By virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, the meeting remains open for members of the public to join.

Members of the public wishing to join the meeting should use the below link or Meeting ID:
<https://us02web.zoom.us/j/89767027536?pwd=cU85ZUhibU9TQVV2QTVOQXhEcEx6Zz09>

Meeting ID: 897 6702 7536
Passcode: 814893

Clare Smith
Clerk to Burley Parish Council

A G E N D A

- 1. Election of Chairman for the Year 2021-2022**
- 2. Election of Vice-Chairman for the Year 2021-2022**
- 3. Acceptance of Office**
Delivery by the Chairman of the Council and Vice Chairman of the Council of the Declaration of Acceptance of Office.
- 4. Apologies for Absence**
- 5. Disclosures of Interest**
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.
- 6. Dispensation Requests**
To consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
- 7. Public Participation**
Members of the public may make representations to the Council in respect of the business listed on this agenda.
- 8. Minutes of Previous Meeting**
To approve the minutes of the ordinary Council meeting held on 8th April 2021.
- 9. To Review and Approve the Scheme of Delegation.**
- 10. To Review and Adopt the Terms of Reference for Committees:**
 - 10.1 Planning Committee
 - 10.2 Staffing Committee

- 10.3 Finance Committee
- 10.4 Community & Environment Committee
- 10.5 Library Committee

- 11. **To appoint members to serve on the Parish Council's Committees** (Chairman/Vice Chairman of Committees are to be appointed at the first Committee meeting after the Annual Meeting):
 - 11.1 Planning Committee
 - 11.2 Staffing Committee
 - 11.3 Finance Committee
 - 11.4 Community & Environment Committee
 - 11.5 Library Committee

- 12. **To appoint members to serve as Representatives of the Parish Council on outside bodies for 2021/2022**

- 13. **To Adopt Standing Orders and Financial Regulations**

- 14. **To Approve the Council's Policies** (*available on website*).

- 15. **To Review and Approve Asset Register 2021/2022**

- 16. **To Review and Adopt the Council's Risk Assessment 2021/2022**

- 17. **Asset Review and Recreation Ground Improvement Plans**
To receive an update on the Burley Trojans' plans to improve facilities at the Recreation Ground and to review the assets managed and maintained by the Parish Council.

- 18. **Burley Weir Webcam**
To consider the email from Burley Walkers are Welcome regarding the installation of a webcam at Burley Weir/Stepping Stones.

- 19. **Sun Lane Development**
To consider the letter from the Regional Manager, CEG regarding a meeting to discuss process and timescales.

- 20. **Wharfedale Greenway**
To receive an update on the Wharfedale Greenway project.

- 21. **Youth Forum**
To receive an update on the work of the Youth Forum.

- 22. **Library Service Level Agreement**
To approve the Library Committee's recommendation to sign the new Service Level Agreement with Bradford Council.

- 23. **Reports from Councillors on other meetings attended – for information only**

- 24. **Reports from Councillors on concerns raised by members of the public**

- 25. **To Approve the Schedule of Meetings for 2021/2022.**